



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Agenda
May 12, 2020 6:30pm
Via Zoom Call**

Welcome-

Review & Acceptance of Agenda- Treasurer unavailable tonight so budget will be reviewed and approved in June

Review & Acceptance of previous meeting minutes

Principal Report (Barb and Shelley)

- To all the PAC members: whether you run again or not, we appreciate what you do at the school. Thank you for everything!
- The ministry and the district superintendent supply information to the school, which may not always agree with media
- Hammond and Alexander Robinson service children of essential service workers, and PME will be inviting vulnerable learners to the building over the next week or so with care and attention to Health and Safety for kids and the staff
- The superintendent will be sending a survey to families to see who would use the facility if it was opened. Some people are still very anxious about returning. It would likely be a hybrid model with some online learning and some offline
- Welcome to K event is coming on Friday- with families driving by to meet and pick up materials. The PAC will include a few items. Some staff members will be there to help control the area, and card the yard will decorate.
- The district will send personnel to inspect the playground and if it is safe then the fencing around it will be taken down. The fencing has been used unsafely by community members. The playground appears undamaged. After the fencing is removed it will be taped off, until we can use it safely.
- Fruit and veg program has ended for now, with donations to food hampers in the community. It may resume in the fall, but there is some uncertainty.

Chair Report (Kristen)

- Elections for 2020/2021 School Year- by zoom poll with permission of attendees
Chair- Heather Rhodes nominated. Motion to elect Heather Rhodes by Joy Logie. Elected by acclamation.
Co-Chair- Rachel Rougeau nominated. Motion to elect Rachel Rougeau by Erin Schwarz. Elected by acclamation.
Secretary- Joy Logie nominated. Motion to elect Joy Logie by Alice Shandler. Elected by acclamation.
Treasurer- Luba King will continue as treasurer (confirmed by email).

DPAC representative- Erin Schwarz nominated. Motion to elect by Christina Ritchey.
Elected by acclamation.

CPF representative- Shelley Machan nominated. Motion to elect by Nicky Gatto.
Elected by acclamation.

Non Executive:

Fundraising Committee Chair- Alice Shandler is interested in the position.

Fruit & Veggie Coordinator- Joy Logie will continue to fill this role right now

Health & Safety Coordinator- we need to fill the position

Hot lunch coordinator- Charissa Kelly is interested in the position.

- Discuss May 15th New Kindergarten Parent Goodie Bag- PAC 'business' cards will be included, and information about how people can volunteer. We would also like to include the zoom link and time/date for the June meeting.
- Thank you gifts (teachers)- we can take the PAC 'thank you' lunch amount and spend on gifts for staff. There are also other amounts budgeted that will not be used (Cultus, Primary Fun Day). *Motion to approve up to \$1000 to spend on thank yous by Christina Ritchey. Seconded by Kirsten MacDonald. Approved.* There is 51 staff members- we are thinking \$20 for classroom teacher Chapter's card; \$10 for support staff; \$20 for custodial staff. Amber and Kirsten will coordinate purchases.
- Possible year end event: freezie hand out to a family parade. Families can drive through lots and teachers pass them a freezie. Allows everyone the chance to say 'goodbye' for the year. Teachers could organize by division and PAC could sponsor the freezies. Kristen will pass on to Shelley and we can ask Shawna for further details.
- Grade 7 event: the grade 7s are hoping to host a parade to cheer on the students as they move on.

Treasurer (Luba)- to be held over until June meeting

- Budget Approval for 2020/21- if people have questions or concerns regarding the budget coming up, they can forward them to the PAC email
- Grant request- Luba has it in progress. DPAC has reassured schools that gaming grants will still be available.

CPF Report (Nicky)

- Summer camp had to be cancelled
- Grade 7 excellence awards will be given out, and the awards to grade 12 high school students

DPAC Report (Erin)

- Zoom meeting was last week. There was a powerpoint presentation regarding the medical clinics: all doctors are available virtually, and there are some popup clinics with appropriate cleaning and supplies. There will probably be a backlog of patients as we return to 'normal'.
- There will be a voluntary return to part time schooling for K-5 in the district likely coming soon, and hope to return to in-class instruction September. There would be increased Health and Safety measures. It is likely that the ban on gatherings will continue.
- There have been devices circulated to those who need it, and meals provided to those in need
- Trustee Mike Murray noted that there has been a budget change due to Covid- they will need to reintroduce bus fees, and adjust staffing (so far, just international

- educators)
- PAC appreciation dinner- there is usually a long-term award given, and they are collecting names of people who have served PACs in the district as their child moved from K-12
 - DPAC nominations will be at the zoom meeting on June 11
 - DPAC normally needs executive names and emails- if members can send to Erin so that she can share

Fundraising Coordinator

- Plan for 2020/21 school year- we may need to adapt some events depending on health and political climate. For now, Heather has created a spreadsheet of possible events throughout the year. We will need to cross-reference with the school and their fundraising efforts. We think that hot lunches will go on as planned, but we may need to adjust others.
- We have the donated equipment for lunch hours in Amber's home, and we will put a hold on the \$750 we have to spend on equipment until we know what the expectations and budget looks like for next year.
- Duck Race was officially cancelled- Sherry will return the tickets we had
- Thankyou letter to sponsors for the playground was created by Sherry, and a press release- the final piece just went in, so now the pictures are ready to go with the letters. 'Grand opening' will wait until fall, although thankyou's and social media will go out earlier. Will kids be able to play in fall?

Health & Safety and Fruit and Veggie (to be discussed in June)

New Business

- **What security can we get for the playground area? District thinks that lights may attract people, but maybe sensor lights would serve to irritate visitors rather than encourage them. We would like something to deter people.**

Next PAC meeting: Tuesday June 9, 2020 – 6:30pm – Via Zoom