



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Agenda
Nov. 12, 2019, 6:30 pm
PME Library**

Meeting begun: 6:31pm
Meeting adjourned: 7:35pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

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Review & Acceptance of Agenda

- *Agenda accepted. Motion by Joy Logie, seconded by Karina Bothelo. Approved.*

Review & Acceptance of previous meeting minutes- 1 sentence incomplete-
to be deleted

- *Motion to accept minutes by Erin Schwarz, seconded by Heather Rhodes. Approved.*

Administration Reports

Principal's Report

- Emergency drill- there were about 50 people who had not filled out forms, but there were only about 20 people left at 2:20pm. The afternoon went orderly and smoothly. Feedback to the district was that we could improve signage, and consider an alternate plan for any kids or parentsshin with mobility challenges. We may not do annually, but it may be considered every second year.
- Feedback from the community is that there is a lot of positive things going on in the school, and lots of ways to participate.
- Halloween dances went well, with all intermediates participating. The Halloween family dance went really well too, and decorations were appreciated.
- Remembrance Day assemblies went well, and students participated and were respectful
- Quebec trip is in preparation, and many field trips are being planned in classrooms
- Christmas concerts- the staff took a long time to consider, and in order to accommodate the evening performance the concert is going to be primary only. The intermediates do not show the same passion for the concert. For intermediates who would really love to participate, there may be some options to help buddy classes.
- Beautification of school: the school has contacted Jason Craft and beautification of the lobby through the library and to the student entrances is the goal for next summer. We are considering asking for student input and design- what is Pitt Meadows to you? We have approximately \$10000 toward the project, and closer to summer we can check the budget.

Committee Reports

Chair Report (chaired by Luba King)

- Playground update- the funding is in place, the committee sat down with the district in September to address any concerns. The district asked that we get quotes for the labor/construction of the playground equipment and rubber ground installation. We have got the quotes, and we have submitted to the district. The timeline will fall into place when we: 1. Have approval from the district (so that contracts can be signed and purchases can be confirmed) ; and 2. know when the rubber matting is available for delivery. Tentatively, we are scheduled for spring break installation and construction.
- Grade 7 Leaving Committee- will be formed in the spring when the kids have discussed what the day will look like.
- Theatrix- first run will be Jan 21-Feb 27; we will start with primaries (no Quebec conflict)

Fundraising Committee Report

- Halloween Dance – \$830.00 Profit – It was a great night for all. Feedback was that it could be longer next year.
- Doughnut pop Up - \$615 profits – Suggestion – More sprinkle doughnuts
- Hot Dog Day – Profit – Still tbd receipts coming in. It was a lot of work for the people serving but feedback is kids liked it.
- Art Cards – Profit around \$450 – It is a lot of work, and parents may not be too enthusiastic about the products. Products will return Nov. 29.
- Upcoming : 1. Adult Sign Painting – November 29th – 5:30pm til 8:30pm in Gym \$50 gets you in for 12x12 wood sign to stencil , one glass red/white wine or non alcoholic beverage. Snacks – Subway sandwiches , veggie tray , fruit crackers , cheese Additional sign for purchase \$25 more wine - \$7 each Cask and Keg to donate case of wine for us and using wine from Bingo night. Committee to be started soon – will need 6 people (in addition to Heather and Rachel) Set up – 3 people Door tickets – 2 people Help at Bar with me – 1 person Clean up – 3 people 2 Helpers 2. Poinsettias – Open on Munch Lunch with delivery December 3rd – Will need 5 volunteers to sort and hand out after school.
- Hot Lunch Winter Session -Open for orders • Upcoming – Subway Nov 13th - orders close today. There is a Hot Lunch group on Facebook – great team helping!! If you want to join the group let me know
- Leadership has a seasonal sweater day for the Dec.13th planned as well will post for this.

- Joy – Christmas Market - November 21st (event cookie post scheduled for the 18th to be posted) Reminder post the day off scheduled. The final count of vendors and floor plan will be made this week. There is a sponsor for the coat room and the cookie walk room. Three Christmas trees will be decorated (as hall blockers) and left up for the season. Joy is accepting decorations for the night and she has a budget for purchasing some decorations. Leadership kids can help at concession and a kid-coloring room.
- Upcoming Events – Dec 5 – early dismissal and popup for hot-chocolate/coffee and cookie.

Treasurer

- \$50000 was moved into a term deposit, and may earn up to \$1200 by March
- Gaming funds came in just above \$11000
- Bank accounts are healthy, and cash procedures for fundraising is working (record deposit in book, and drop money in deposit bag in Westminster Savings)
- Duck ticket money has been received, and we were the top-selling school. If we sell again next year, we want to have a goal. Shelley would like to put in the option of fundraising for a computer or ipad cart as ours are updated.
- To request money from Rotary: we can request money for jerseys (x-country, sports teams...)
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CPF Report (Nicole Gatto)

- For grade 7 parents- if you are a member, you receive \$50 toward trip
- MRE- Nov. 28 meeting at 6:30
- January- will see a PME parent information session run by Sandra Turbide and aimed at supporting primary parents
- Jan/Feb- French film festival

DPAC Report (Erin Schwarz)

- Barbara Morgan from City of Pitt Meadows presented- and provided some training and information around preparing for emergencies and additional workshops for Neighborhood awareness and safety
- Next meeting is Thursday, November 28 at 7pm

Fruit & Veggie Report (Joy Logie)

- Lots of volunteers, one with foodsafe

Health & Safety Report ()

- Arlen Sagard will take over. We will ask Eileen for the inventory and calendar of when things need to be replaced.

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
PAC Meeting	2nd Tuesday of the month at 6:30pm	
Christmas Market	November 21	
Adult sign making	November 29	

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