



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Agenda
October 8, 2019, 6:30 pm
PME Library**

Meeting begun: 6:30pm
Meeting adjourned: 8:10pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

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Review & Acceptance of Agenda

- *Agenda accepted. Motion by Amber P., seconded by Kirsten M.. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Kirsten M. seconded by Joy L.. Approved.*

Administration Reports

Principal's Report

- Spirit week was a success, with \$1900 earned toward Terry Fox. There were not enough volunteers to have both routes, so the intermediates ran the primary route multiple times.
- The bake sale yesterday made \$720, with a lot of contributions
- The Quebec trip: it has been set up as a 1 class exchange, but our group now is more than 1 class. We were fortunate enough to gain a second trip, so one group will be going to Shawville, and one to near Quebec city.
- Camp Jubilee will run for the English grade 7's.
- Fundraising for both grade 7 trips is asked to happen outside the school walls.
- We day is coming up on Nov. 19th. All the grade 7's were asked to apply by writing a letter- 21 kids wrote letters, and 21 tickets were available.
- Student Voice- the kids will be asked to apply, and successful applicants be invited to share ideas around schools in the district.
- The Great Shake Out is an earthquake drill on Oct 17 at 1:30pm. We will practice with full pick up. Those that do not get picked up will be dismissed regularly at 2:20pm.
- School workshop- can be offered school wide, and the theme will be optimism. The cost per class is \$35, with a total of \$875. We can charge kids/families or we can take the funds from the 'presenter' line. *Motion to fund the presenters at \$875 by Lianna H. Seconded by Heather R. Approved.*
- Ms. Toupin would like to request a table for macramé for her class. The Christmas Market committee will follow up with her regarding cost and location.
- Halloween Dance- poster does not make it clear that students need to be accompanied by guardian, so some concerns that students may be dropped off, or may not be PME students. Some edits will be made before it is circulated. Dance is planned for Oct 24.

Committee Reports

Chair Report (chaired by Kristen M. and Amber P.)

- Kindergarten playground: needs woodchip top up; students are having difficulty. The district was at the school today.
- Give an Item, Take an Item: is going ok, and the rest will be donated at the end of the week to Friends in Need. We would like to do it a bit earlier next week, as families are looking for school clothes and material in September. A reminder will go out online to look by the end of the week.
- School Safety Notification System- information is available on the district site, and information will go out through the school. Parents
- Quotes on the rubber required for the playground- still need 1 more before we can move ahead
- Movie Night: was very popular and everyone pitched in. Thanks to Kevin for the audio/visual. About \$750 was made in profit. The group size was not expected, so some things ran out, but we can adjust for next time.
- Christmas Market-Nov.21- it would be great if we had a team to market and organize. Lianna will recruit cookies for the cookie walk. Tables can be made available through munchalunch. Joy will be taking over from Myra, working together this year to organize vendors and table locations.

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Fundraising Committee Report (Heather Rhodes, Rachel Rougeau, Joy Logie)

- Halloween – each class will receive 1 pumpkin to carve/ decorate to decorate for the dance. There will be prizes for primary and intermediate class winners- thinking movie afternoon as the prize. Halloween attendance will be tracked through munchalunch, and Little Caesar's pizza can be pre-ordered from Munchalunch. Sponsorship offered from Trish Piggott. We would like to offer flat prices for sponsors: bronze, silver and gold levels. For Halloween- sponsor could possibly provide prizes for costume contest or pumpkin contest. Public will enter from playground entrance, and check in with tickets and glow sticks, get food in library, and then enter gym for dance.
- Art cards were launched and teachers have received packages. Theme is open: Christmas or birthday or winter.
- Hot lunches are doing well, and the schedule is made to get food out on Wednesdays. December- Lunch Doctor may be the 'special' lunch
- November 29- sign painting night. May be a licensed event.
- For offering 3 Subway lunches per school year, prizes are provided. Movie prize to be randomly awarded tonight to attendees: Joanne W., Kevin P., Joy L., Heather R., Karina B.

Treasurer (Luba King)

- Lunch money has been coming in. \$801 was made on first pizza, over \$400 on first Subway. Spirit wear is completed, but was not designed to make a lot of money. Movie night was around \$750 profit. Gaming grant came in at \$11, 400.
- \$50000 from the playground account was put into a short term deposit in order to earn some interest in the interim.
- The cheque for the water fill station and the bench will be written in this financial year, although installed in last financial year.
- Deposit bag worked, and the float may need updating. We would like a second float on hand. Rachel R. will take on keeping the 2 floats in the correct denominations. The square would not work, so we will reset the password and share with PAC exec.

CPF Report (Nicole Gatto/Lianna Hendeson)

- Meeting next Tuesday, Oct 15 at 6:30 at PME
- Planning Parent Support Sessions this year- may be one available at each elementary school
- Film fest will be provided to school in February- last year it sold out, we encourage teachers to RSVP as it becomes available if there is interest
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DPAC Report (Erin Schwarz)

- Next meeting is Oct. 24
- DPAC website is up and we may want a link to that
- Oct. 22, Vaping Forum, will be at PMSS
- DPAC will be hosted here – Feb. 20- and we need to host with treats

Fruit & Veggie Report (Joy Logie)

- Lots of volunteers
- Joy would like to send information about the fruits to allow teachers to plan any cooking/baking events
- A chef will arrive this month (Oct. 18) with the Chef for a Day program, and provide apples to the school

Health & Safety Report ()

Page Break

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
PAC Meeting	Second Tuesday of the month, 6:30pm	Library
Halloween Dance	Oct. 24	Gym
Christmas Market	Nov. 21	Gym and Throughout school

Date :

Name	Email	Voting member

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