



**Parent Advisory Council  
Pitt Meadows Elementary School  
École Élémentaire Pitt Meadows**

**PAC Agenda  
December 11, 2018, 6:30 pm  
PME Library**

Meeting begun: 6:31pm  
Meeting adjourned: 8pm  
Minutes by: L. Henderson

Welcome & circulation of Attendance Sign In Sheet

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Kirsten McDonald, seconded by Rachel Rougeau. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Erin Schwarz, seconded by Luba King. Approved.*

## **Administration Reports**

### **Principal's Report**

- Some classes attended the senior center today for a singalong. It was a great community event.
- Disco roller skating is going on all week- thank you to PAC.
- The PAC promised to match the Hamper Donations gathered through the entrepreneur fair- just over \$300. The entrepreneur fair went well with students raising money for the hamper society and their fieldtrips.
- The school is under a special-education audit, and we are hoping that the funding is not affected.
- The new school opening out in Maple Ridge will be opening soon, and Kindergarten registration will be opening in the new year- with siblings first.
- There will be 4 basketball teams from grades 5-7 training in the new year.
- Conferences went well, and were well attended.
- The book fair is running in the library and the leadership students will be selling Rafiki bracelets and Quebec 7 students will
- A sign is being made for the back of the school to welcome people to the school.
- The water fountain has been ordered, so we are waiting on delivery and installation.
- Lighting on the portables has been improved, but school is still consulting with the district about improving the visibility in the area.
- Water taps in the staff room are crossed- will bring up to district.
- Memorial bench provided by PAC has broken. District staff will fix it, but will charge to us. The cost is \$80. *Motion to fix the bench for \$80 by Lianna Henderson. Seconded by Jenn Camillo. Approved.*

## Committee Reports

### Chair Report (chaired by Kristen McDonald/Eileen Hurlbert)

- **Photos:** Eileen was sent an email by Artona wondering if they wanted us to quote them on a photo package for next year. We have locked in for 2 years with our current company, we will wait until next year to decide whether we want competing companies to show us.
- **Grant updates** (tire stewardship, Canada post, BCAA) – \$100,000 is available through the province to update a district playground. A letter has been written up, with signing by members of city hall, parks and recreation- was sent back to the district. The stewardship will only match what we have in the budget to spend, and the decisions are made on first come, first serve basis as of January 3. It would be great to have amounts from community partners and leadership students in the budget.
- **Playground update** (Cheri Hamm, Sheri Robinson, and Rachel Rougeau)- quotes are coming in, and equipment priced out. RecTec and Habitat are the 'one-stop-shop' businesses, but we do have a local company through Steve Rhodes that will donate some work/time. The design is important to have before any pricing can be accurately done.
- **Recruiting** for Exec positions- would be great to have some overlap
- **Bike racks**- some bikes have had some tires punctured and damage done. Wondering if moving the racks may help with supervision and safety. For now, we ask that supervisors watch the bike racks while PME students are out. For the long term, we can ask the district facility staff the cost of moving the racks to an alternate location.
- **Hot lunch program update** (Jenn)- trying to see what amounts the PAC need from Hot Lunches in order to make the fundraising goal, then supplement the playground funds. OPA! Was the lowest fundraiser so far, though there was positive feedback from the school. However, the OPA staff don't think that they can handle the numbers in the way we like orders delivered. The pizza orders for tomorrow are lower than normal too. Freshii will be in January. We will use paper reminders to remind students/parents of ordering online. If teachers can support through planners/agendas that may help too. We will look into Munchalunch reminders.

### Treasurer's Report (Review by Luba King)

- Lunch fundraisers revenue so far this school year is \$4341-\$1075 = \$3000 approx.;
- Luba will begin to separate vendors so that the school can run separate fundraisers from ours
- \$3300 made through the Christmas market
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### CPF Report (Nicole Gatto)

- Next meeting- Jan 10 at LVE at 6:30
- Survival Night- will be geared to K-2 students run by Sandra Turbide on Jan 30 at LVE and information will come from the school

### DPAC Report (Erin Schwarz)

- Golden Ears- there is a music teacher and there is 2 productions a year.
- The district assistant superintendent went over
- Province wide there will be a emphasis on moving away from grading for K-7. Grading from 10-12 will still hold while post-secondary looks at grades. Graduation 'marks' may be replaced by a 'capstone' project rather than examination.
- 960 files will be reviewed through the district special-education audit
- Paula Blamey will be heading up a committee on DPAC Facebook
- Social will be this week at TownHall
- There is a vacancy for a BCPAC liaison

### **Fruit & Veggie Report (Sylvia Shang)**

- Sylvia will be leaving the school as a parent, and we will need someone to help and replace her. It is done twice a month.
- Oranges were delivered today.

### **Health & Safety Report (Eileen Hurlbert)**

- **Emergency bin:** Water should technically be consumed before January, we will keep for Primary Fun day, and replace next September.

### **Fundraising Committee Report (Amber Potter)**

- **Art Cards:** orders are scheduled to arrive on time, sometime at the end of this week. We do not yet have our profit numbers from this fundraiser, as I wasn't able to see all of what was ordered online (some people did not complete their order forms on the back of the art). Will have the numbers for the next meeting. We would like to have the final product delivered in the first week of December. We would also really appreciate a 'theme' given to students, or some coaching on art.
- **MunchaLunch:** Parents can order school lunches and Luba will separate school from PAC lunches. Eileen/Jenn can forward any
- **Carnival-** we are going to price out a bouncy castle. There may be a local business willing to donate (Bateson's) in exchange for some advertisement. Face-painting and balloon twisting will be donating in exchange for advertising as well. We are hoping to put together a list of what people could donate. 16 table-top carnival games and snow-cone machine have been ordered. The 'primary-corner' will be run in 5 classrooms to prevent them to enjoy without being overwhelmed. Joy has offered to organize the primary area. Kelly will organize the prize room out of the staff room. We will ask for businesses who are interested in advertising- they can sponsor a room/game. There will be different tiers of donation available.
- **Movie Night-** Jan 18 is available for a movie night. Joy is willing to run it, and order Incredibles 2. Doors open at 6, and movies begins at 6:30pm.
- **After school club-** it went really well, and recipe will be posted on parent site. Volunteers will be needed. January we have cross-fit coming in once a week- 2 Tuesdays and 2 Thursdays. We ask that people only register once. The cost will be \$6/participant. Shelly will check dates with Jason Severud for gym availability: Jan 8, 17, 22, 31. Open to parents, teachers, and students. We will register through munchalunch and we will need 1 more volunteer for all 4 dates. We will look for a 3<sup>rd</sup> rack for the oven- Luba will look at Fuller-Watson. We may also need to service oven as the temperature seems off. Thank you to Jenn and family for drying wood for the project.
- **Pub night-** can be organized for a couple of nights a year.

**Fundraising committee members: Amber Potter, Debora Seehuber**

## New Business

Next PAC meeting:

**We look forward to seeing you at the next meeting.**

Upcoming Dates to Remember

	<b>When</b>	<b>Where</b>
<b>What</b>		
<b>PAC Meeting</b>	Jan 8, 6:30pm	PME Library



