



**Parent Advisory Council
Pitt Meadows Elementary School
École Élementaire Pitt Meadows**

**PAC Minutes
February 17, 2015, 6:30 pm
PME Library**

Meeting begun: 6:35pm

Meeting adjourned:

Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

- o 16 in attendance

Review & Acceptance of Agenda

- o *Agenda accepted. Motion by Sonja Fletcher, seconded by Kelly Job. Approved.*

Review & Acceptance of previous meeting minutes

- o *Motion to accept minutes by Kelly Job, seconded by Anthony Hadfield. Approved.*

Administration Reports

Principal's Report

- o Kindergarten registration has been finalized with 3 full French immersion classes and 1 full (18 so far) English
- o Guitars has been purchased- good quality and half-size should last a good amount of time
- o Appearance of Bonhomme and buzz around Carnaval is positive! Admin will be around the evening of Carnaval and able to help
- o Maintenance crew checked playground, everything is in good condition except for one bar missing on climbing apparatus in intermediate playground; a district welder will visit and review
- o Camp Sasamat- may be available for English students in grade 7 to join Edith McDermott (approx \$210 per student for a 3 day trip- May 6/7/8). The price seems reasonable, and any experiences have been positive.

Committee Reports

Chair Report (chaired by Myra Golab)

- o Pizza lunch brought in \$880; planning the next for April
- o Grade 7 English exchange update- still waiting to hear details about how to/who to contact to arrange
- o Saleema Noon update- has been booked May 20 for parents (6:30-8) and May 26/27 for students- may be able to share parent presentation with Davie Jones
- o Look at Jesse Miller for younger students for screen safety (although he has proven difficult to contact); and continuing annual visit from Children of the Street

Treasurer's Report (Review by Anthony Hadfield)

- o Budget updates- we have added the contingency of \$3000; and Saleema Noon, fieldtrip, and drum amounts
- o Expenditure update- no change

CPF Report (Lianna Henderson)

- Crepe Day at PMSS- PME grade 7's joined high school students in enjoying a French-cultural food event
- Quebec grants- grade 7 CPF members able to apply for bursary of \$50 toward trip expense
- Lisons Ensemble- up to 9 high school student volunteers now, with 18 PME buddies
- Movie Day- Feb 24; school distributed reverse consent form
- Meeting tomorrow at 7 at EL

DPAC Report (Dionne MacDonald)

- Lice lady presented at last DPAC meeting
- MRE applied to Rotary/Lions to fund a portion of their new playground
- Drug information evening tomorrow is appropriate for adults only
- Next meeting: Feb 19 at 7pm at SRT; presenter will be there on the subject of personal and sexual help

Fruit & Veggie Report (Sylvia Shang)

- Kiwis distributed
- Sylvia will run fundraiser (see attached info)- will need to promote orders/sales, and recruit helpers to unload/distribute. We would like the order form and info to be included in the next newsletter

Health & Safety Report (Marcella Boggio)

- Nothing to report

Photo (Pam Piddocke)

- Looking into yearbook

Fundraising Committee Report (Lucero Crews)

- Carnaval update- need more volunteers for the night of event. There are 10 high school volunteers, and they are being encouraged to recruit more. Presales of Bonhomme bucks have started well. Firefighters will arrive the evening of, so we will need the gate unlocked. 'Bonhomme'/Dan will choose 3 tickets of winners of the candy bouquets tomorrow. Lucero will approach grade 7's to see if they can man two stations to raise money for trips- toilet toss and coat check.

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
PAC Meeting	Monday, April 13, 6:30pm	Library
AGM reminder- adding inline skating as annual budget item; adding children of street as annual budget item	May AGM	

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The Fresh to You Fundraiser is a great way to promote healthy food choices while making a 40% profit for your school.

How it works...

1. Complete the Expression of Interest online at **www.aitc.ca/bc/myschool/login** between now and December 1, 2014. Schools who are eligible to participate will be notified of their successful enrollment on or before January 15, 2015.
2. Download Fundraising Toolkit forms, promotional posters and tips for successful fundraising from **[www.aitc.ca/bc/myschool/ login](http://www.aitc.ca/bc/myschool/login)**.
3. Make arrangements for your Fundraising Team to collect orders and payments from customers between February 1, 2015 and March 2, 2015.
4. Tally all orders from the Fundraising Order forms.
- **A minimum order of 50 bundles per school is required**
5. Submit your total order (# of Bundle A and # of Bundle B sold) via your BCAITC School Login page on or before March 9, 2015.
6. To complete your order, submit your
7. Watch for an email and for notification on your School Login page on or before April 10, 2015 to find out what day your order will be delivered. Deliveries will be scheduled between April 28, 2015 and May 14, 2015.
8. Schedule your **Assembly Team** of volunteers and students to unload vegetables from the delivery truck on the date scheduled for delivery

*Driver cannot assist in unloading vehicle

- **9.** Schedule your Assembly Team of volunteers and students to create bundles according to Fundraising order forms. (“Assembly instruction sheets” will be provided as part of your Fundraising Toolkit).

10. Distribute great quality vegetables, recipes and nutrition tips to customers.
Congratulate students and volunteers for a successful, healthy fundraiser!