



**Parent Advisory Council  
Pitt Meadows Elementary School  
École Élémentaire Pitt Meadows**

**PAC Minutes  
Tuesday, January 21, 6:30 pm  
PME Library**

Meeting begun: 6:35pm  
Meeting adjourned: 7:50pm  
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

- o introductions

Review & Acceptance of Agenda

- o *Agenda accepted. Motion by Sonja Fletcher, seconded by Pam Pidocke. Approved.*

Review & Acceptance of previous meeting minutes

- o *Motion to accept minutes by Kelly Job, seconded by Pam Pidocke. Approved.*

## **Administration Reports**

### **Principal's Report (Joanne Rowen)**

- o Website: will look into adding portal link to the school site. Any PAC items can be added through administrators. A list of teachers/support staff and their roles may be added to the site too.
- o K registration: tomorrow registration is open for non-siblings for programs of choice. Sibling registration is complete. With the portal, there was no confirmation immediately, which can cause some concern. The school board has been notified. At 1pm tomorrow the school will open to support families so that they can know if they are registered immediately. There are 35 siblings currently registered.
- o Primary students are involved in a 'mini-carnival' this week, and will be using some of the PAC supplies in order to run some stations.
- o Mural- the person we had wanted to do the mural is ill and cannot commit until September 2014; new painters will be interviewed.
- o Spirit Assemblies- students have been attending assemblies monthly and performing for the school to review and focus on goals.
- o Sound system- has been installed today, and on behalf of the staff and students- thank you to PAC.
- o Fire Drill- whole school did Fire Drill with no warning. It was very good for learning what we need to do in a real emergency.
- o Teachers now have key cards and key card readers at doors. Non-office doors will be locked from 9am.

## **Committee Reports**

### **Chair Report (chaired by Lisa Hannah)**

- Thank you to everyone who bought tickets in the seat raffle; plans to do it again next year in a more visible location (both selling and drawing names). The guidelines/legitimacy will be more openly shared next year.
- There will not be a lunch date this month; Luba will be running Subway lunch in February- thank you

#### **Treasurer's Report (Review by Anthony Hadfield)**

- \$140 made in seat raffle- thank you Lisa and Megan ☺
- \$653 made by Subway lunch in December- some complaints that orders were wrong- but order matched form given; please be careful filling out order forms!
- Close to \$18000 in operating and gaming; some bills paid to district, more to come (sound system, mural...). Teacher's line needs to be in budget, with consideration to how receipts are submitted.

#### **CPF Report (Lianna Henderson)**

- French movie day update- all the FRIM (except K) classes are signed up to go to the ACT by bus, buses funded by CPF.
- French reading buddies update- we have a lot of new buddies and are running 2 sessions every Tuesday at the Public Library. There are spots to be filled by grade 2's- contact Lianna (hingkybabee@hotmail.com)

#### **DPAC Report (Dionne MacDonald)**

- Reporting structure was explained; and is on the drop down menu of the district site. There have been 8 complaints, regarding time spent in meetings. Overall, the departure from letter grades seems to have a positive effect on learning.
- Concerns with parking lot safety- district would like to have PACs distribute expectations for their parking lots
- Cyber bullying- district encourages schools to educate students about cyber bullying and internet safety.
- Graduation rates have seen improvement across the board. There are more options for learning in the district.
- Next meeting is at Alexander Robinson Elementary on Thursday, Feb 6, 7pm. Dionne is unable to attend, and would like to invite a replacement.

#### **Fruit & Veggie Report (Denean McLelland)**

- Please encourage your children to bring home their fruit if they choose not to eat them
- Sylvia and Jessica plan to take over the program next year (when Denean's child graduates)

#### **Health & Safety Report (Sonja Fletcher)**

- Nothing to report

#### **Fundraising Committee Report (Lisa Hannah)**

- Pam will apply for funds from PM Centennial fund; can be applied to the cake walk planned. The cake walk will be organized by Jen and Colleen- Luba has offered to help. There will be a centennial event at Spirit Square in April, and we may want to run concurrently. Myra and Pam will coordinate a small business fair/farmer's market to run at the same time. Lucero Crews has volunteered to help Myra and Pam.
- Bunny Bingo will be planned for May.
- Movie night- Kelly Job, Lucero Crews, Anthony Hadfield, Myra Golab, Pam Piddocke, Lisa Hannah will form committee; the first movie night will be supported by the executive with hopes of forming a more permanent committee. February 21 will be the first movie night. We need to order the movie at least one week in advance.

## New Business

Presentation- Lisa Smith saw a presentation by a world-class cyclist which covered healthy living and healthy choices. She is wondering if it is possible to invite him to present for PME. The cost is \$500. A synopsis of the presentation is available if one searches: "trials of life" – Brian Leech. We will look at budget at executive meeting and add it as an item to the agenda for next month. Lisa will ask whether he can accommodate the entire population; and what size space he can use.

Christmas concert- going to consider alternatives for presentation so that it is not so crowded during presentation. This year it was challenging to get standing room, and it got very hot. Next year the plan is for tickets for families to monitor numbers; rather than separate the school population.

### Next PAC meeting:

**Photo Express will be joining us next meeting for a presentation. Fowle Foto can be invited (by Joanne) for the same evening, and concerns addressed. Time should be limited for both groups. A discussion and vote by PAC members will take place that evening.**

**We look forward to seeing you at the next meeting.**

### Upcoming Dates to Remember

<b>What</b>	<b>When</b>	<b>Where</b>
Subway Day	Feb (TBA)	PME
<b>PAC Meeting</b>	Feb 18	PME library
<b>Movie Night</b>	Feb 21	PME gym


