

Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows

PAC Minutes

January 8, 2019, 6:30 pm

PME Library

Meeting begun: 6:35pm

Meeting adjourned:

Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Joy Logie, seconded by Kristin McDonald. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Joy Logie, seconded by Sherri Robinson. Approved.*

Administration Reports

Principal's Report

- It is a short stint until Spring Break, and it has started smoothly.
- Quebec trip is coming up: Mme Simard, M. Gregoire, Mme Chabot and Mme Linton will supervise and accompany
- Kindergarten and grade 8 registration is coming up shortly- grade 8's may not have the choice to go out of catchment, even siblings
- We will look at booking a member of Saleema Noon's team for a presentation this year.
- Parking- we have lost a handicap spot, re-assigned to a custodian. There seems to be more people needing handicap parking, and the custodian seems to prefer to park elsewhere. Wondering if we can reclaim a handicap space.

Committee Reports

Chair Report (chaired by Kristen McDonald/Eileen Hurlbert)

- Follow up on bikes being moved – work order has been submitted to district
- Principal's support on gym use for Carnival by changing it to March 1st - set up is from Feb 28th at 4:30pm
- Carnival Update - Amber Stone- meeting Thursday at 12pm at Kisoji to get some updates. We needed the date set in order to pay deposits on rental items.
- Playground update - Cheri Hamm/Sherri Robinson- the grant proposal to Tire Stewardship was submitted for January 3rd. At the moment the total is looking at \$100000-\$120000. One school per district will get a grant from the district, so Cheri and Erin can put our school forward as a strong applicant at the DPAC meeting at THSS on January 17 from 7-9pm. They will bring letters of support from the staff and community. The grant would cover a lot of the needed funds. IF we are not approved for the grant, there are other fundraising events being planned, including a pub night, hall night, duck tickets, tournaments and percentage back from local businesses/restaurants.

For playground design: we may want to consider replacing gravel with woodchips under the existing equipment that we will keep, and consider getting the accessible rubber flooring under new equipment. That may also provide the opportunity for the leadership students to provide one piece of equipment in the new space.

- Hot lunch program update – Jenn- Pizza day there was some confusion/error- they were emailed. Freshii went live today and a paper reminder will go home soon. To increase revenue, we can try to run

'pop-ups'- like bakesales with items purchased through local companies/businesses.

- After-school programming- the martial arts cannot fit due to the basketball schedule, but we may be able to push later in the year.
- Lunchbox Theatre started today; final show on Feb 21

Treasurer's Report (Review by Luba King)

- What do we need to do to provide tax receipts for donations

CPF Report (Nicole Gatto)

- Next meeting-Thursday, Jan. 10 @ 6:30 @ LVE
- Parent Survival Night will be at 7pm on Jan 30, run by Sandra Turbide
- Grant money is available for grade 7's travelling to Quebec
- Film Festival- movies and rsvp – will be coming up on Feb. 26th, we are hoping as many teachers as possible will rsvp with their classes. Four PME teachers have RSVPd.

DPAC Report (Erin Schwarz)

- Next meeting is at THSS

Fruit & Veggie Report (Sylvia Shang)

- Sylvia may be unable to continue next year, Rose Henuk may be able to take over next year

Health & Safety Report (Eileen Hurlbert)

- **Emergency bin:** Stocked

Fundraising Committee Report (Amber Potter)

- **Art Cards:** profits were over \$1000
- **MunchaLunch:** Freshii went live today
- **Carnival :** updates will be shared at meeting
- **Movie night :** will be Friday, January 18. Concession will be run, and there may be draws for a candy bouquet and the movie. Check the PAC closet for supplies.
- **After school programming:** yoga possibility- and could be run perhaps in the library or on stage

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
PAC Meeting	Feb	Staff room
Movie Night	Jan 18	Gym
DPAC	Jan 17	THSS

