



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC AGM Minutes
June 20, 2017, 6:30 pm
PME Library**

Meeting begun: 6:40pm
Meeting adjourned: 7:30pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Karina Botelho, seconded by Sue Pasha. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Luba King, seconded by Sue Pasha. Approved.*

Administration Reports

Principal's Report

- We have 28 volunteers for Primary Fun Day- Stephanie will be at the school organizing while Wes goes to Cultus with intermediates
- Urban Safari will be June 26 and June 28- half the primaries each day
- Yearbooks are in and will be handed out on Monday
- Celebrations for Canada 150 are up, and students have been presenting during assemblies. Wes performed with alumni band during an assembly too. He has been moved to Hammond to start in September. He will miss PME.
- Third term reporting: some will be via the portal, some will be coming home as a paper copy
- Letters to request teaching styles/learning styles were accepted until the beginning of June and are being considered during drafts of class-builds.
- Bathrooms- are old but clean; improvements will come through district capital budget
- PME is on the seismic upgrade list, but not considered at high-risk
- Painting of exterior is done, and portables will be done
- Barb McKinnon is the new VP, and she is a very experienced primary literacy teacher. There will probably not be a music specialist. The district is trying to improve the number of fine arts teachers in the district.
- Lunch-box theatre has us penciled in for Jan-Mar; Stephanie will check with Jason for the best time-frame
- There will be 2.5 classes of FRIM K; 2 K/1 English

Committee Reports

Chair Report (chaired by Kelly Job)

- Hotdog Lunch-primary fun day lunch. We have all the required volunteers.

Treasurer's Report (Kelly Job/Luba King)

- We will try and get invoices asap for the events this week (field trips, speakers, clubs, grade 7 yearend, Urban Safari) so that the gaming account can be dealt with by June 30th.
- We will be meeting during the summer to switch banking info
- We will need to approve budget in September

CPF Report (Nicole Gatto)

- Summer camp- primaries received forms to inform them of the camp. It will be run by Brian Geary.

DPAC Report (Luba Andrews)

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Fruit & Veggie Report (Sylvia Shang)

- Cucumbers were delivered last week
- License has been renewed

Health & Safety Report ()

- We will table water discussion until September and review options. We need dimensions available for storage to make a decision.
- Total cost for emergency blanket purchase will be \$869.75 after Civic discount. Taxes will be added and a possible shipping charge. *Motion to purchase emergency blankets by Kelly Job. Seconded by Arlen Sargard. Approved.*
- We have collected a good amount of money (approx. \$1200), and remaining money can come from gaming. If there is money in gaming after invoices this week, we may want to spend on emergency supplies. *Motion to approve spending any remaining gaming account money (up to 10% of gaming funds) on emergency supplies for the bin by Lianna Henderson. Seconded by Kim Lee. Approved.*

Fundraising Committee Report (Lucero Crews and Sue Pasha)

- Movie night went well, \$100 needs to be returned as a float from the movie night money.
- A mid-range goal to consider for the fundraising could be the water-bottle fill stations
- A long-term goal is still the playground- we may want to have someone take on researching grants and monies available, and reach out to community partners

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
	(to be confirmed...)	
PAC Meeting	Tuesday, September 19, 6:30pm	PME Library

