



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Minutes
May 12, 6:30 pm
PME Library**

Meeting begun: 6:35pm
Meeting adjourned: 7:50pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

Review & Acceptance of Agenda

- o *Agenda accepted. Motion by name, seconded by name. Approved.*

Review & Acceptance of previous meeting minutes

- o *Motion to accept minutes by name, seconded by name. Approved.*

Administration Reports

Principal's Report

- o A rough outline of classes for next year will be created; parent input form available- please only use if there is serious concern
- o We will have 8 English divisions next year, and 17 French
- o Saleema Noon has been booked, reverse consent has been sent and will be included with next newsletter; if no reverse consent turned in, student will be included
- o English camp (grade 7's) was a great success. Joined Edith McDermott and had a single-night sleepover. Activities included water sports, orienteering, campfire. The students used a charter bus, as the PME numbers were not included in the Edith McDermott bus, which was not discovered until the last minute. For next year, we will begin awareness and fundraising early. IF the French trip is not approved next September, we will look at opening the experience to everyone.
- o The garden has had a lot of work done with the help of teachers and students. We can re-apply for the Kiwanis grant and create a 'thank-you' card. There was \$500 received last September, and \$100 in the budget.
- o SPC rep needs to be elected, so that they can meet with Stephanie
- o Terry Fox Run will be Friday, May 29. The staff would like 12 or so parent volunteers so that they can use them as spotters on the route. Stephanie will also look into the possibility of high school volunteers.
- o Track and Field participants are training for the Track Meet in the first week of June. A list of those attending will be in newsletter.
- o Coming to the end of year, staff will remind students of expectations and write items into code of conduct. In writing will be more expectations of electronic use and dress code.
- o Concerns about traffic safety – reminders in newsletter.

Committee Reports

Chair Report (chaired by Myra Golab)

- Pizza lunch- leftover juice and wagon wheels used; \$800 made.
- Urban Safari for Primary - Myra contacted, and has booked them for June 11. They will run it in the library – 3 presentations to about 90-100 students at a time. It came in under the budget of \$700. FunDay is a full day on June 15. The PAC will work within the budget to provide food to primaries- approx. 350-375 students. We can purchase the juice boxes from the grade 7's. Luba, Marcela, Celina and Myra and any parents on hand will help.
- Grade 7 camping trip has requested money toward buses for trip- \$200
- Staff Appreciation- have got some replies, need more main course or need to purchase- we have \$200 in case, but will continue to recruit
- Lunchbox theater – run in the fall

Treasurer's Report (Review by Anthony Hadfield)

Operating

Motion to accept budget as presented for 2014/15 by Pam Piddocke.

Seconded by Lianna Henderson. Approved.

- Take out the music royalty line (free up \$1000)
- Up the teacher supplies by one division amount (from \$5000-\$5200)
- Leave other operating budget lines, even though we are not maxing out this year, it is possible we may need the max amounts in the future- if all costs come in we will be decreased to \$13000

Gaming

- We will reduce field trip amount going forward to \$5400 BUT add Cultus Lake Bus line of \$2000
- Increase Fun day to \$1500
- We will remove lego amount
- We will remove spider web amount
- Reading Link Challenge/Bookfest on their own lines at \$200 each
- Take out guitars and drums- but maintain a 'musical maintenance' line of \$1000
- Will keep Selina Noon amount, but because she comes every second year we will call it a 'guest speaker'
- We will add a line for gaming licenses- \$50
- Include a gym equipment line- \$500

Motion to approve the budget for 2015/2016 by Kelly Job. Seconded by Pam Piddocke. Approved.

- Camp bus- \$1200 difference. *Motion to increase principal's line by \$700 to fund any difference deemed fair by Pam Piddocke. Seconded by Marcello Boggio. Approved.*
- Gym equipment- the line will be in place for next year, but no extra funds this year.

CPF Report (Lianna Henderson)

- AGM tomorrow- require new exec members, please attend! Eric Langton @ 7pm.
- 'thank yous' to

DPAC Report (Dionne MacDonald)

- Meeting is on Thursday at Garibaldi; Myra has reserved for 3- she and Luba will attend, but any interested person can join.

Fruit & Veggie Report (Sylvia Shang)

- Cucumbers out.

Health & Safety Report (Marcella Boggio)

- Bags will be checked. Stephanie will order through ministry. Water needs to be replaced- may be easier now than September.

Photo (Kelly Job)

- Photographer arrived for Panoramic Photo today; and Stephanie let them know we will be going with Photo Express. Stephanie was told that we would be made to sign a 3 year contract with them. We will ask for a one-year trial if that was the case.

Fundraising Committee Report (Lucero Crews)

- Subway lunch will be Wednesday, June 10

Elections

Elections Officer Pam Piddocke will take nominations and handle elections for all executive positions for the 2015/2016 school year

Chair- Myra Golab

Vice-chair- Kelly Job

Treasurer- Anthony Hadfield

Secretary- Lianna Henderson

DPAC rep- Luba Andrews

SPC rep- Nikki Gatto, Luba Andrews, Kelly Job

Health and Safety-Marcella Boggio

Fruit and Veggie- Sylvia Shang

Fundraising Committee- Celina Woychesen, Lucero Crew, Sue Pasha

Motion to accept all positions by acclamation. Those in favor: unanimous. Approved.

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
PAC Meeting	Tuesday, June 9	Library

