



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Minutes and AGM
Tuesday, May 13, 2014, 6:30 pm
PME Library**

Meeting begun: 6:30pm
Meeting adjourned:
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

- Round of introductions. Welcome to new administrator, Stephanie Dand.

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Pam Pidocke, seconded by Myra Golab. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Pam Pidocke, seconded by Kelly Job. Approved.*

Elections:

Quick summary of positions

Nominations for

Chairperson- Lisa Hannah nominated. Accepted. Unanimously elected.

Vice Chairperson- Pam Pidocke and Myra Golab nominated as co-vice-chairs. Accepted. Unanimously elected.

Treasurer- Anthony Hadfield nominated. Accepted. Unanimously elected.

Secretary- Lianna Henderson nominated. Accepted. Unanimously elected.

DPAC Rep- Dionne MacDonald nominated. Accepted. Unanimously elected.

Health and Safety- Danielle Dowsley nominated. Accepted nomination. Unanimously elected.

Member at large- Luba Andrews nominated. Accepted. Unanimously elected.

Fruit and veggie- Sylvia Shang nominated.

Fundraiser Coordinator- Kelly Job and Lucero Crews nominated. Accepted. Unanimously elected.

Administration Reports

Principal's Report

- Spider web update- The district has been checking the safety of the structure frequently, and re-taping as necessary.

Rotary is committed to \$1500 toward brand new spider web; out of total cost \$13000. VanCity, Thrifty Foods, Lions have also invited a letter to request money for the web. Pam will draft the letters, with assistance from Luba. The feedback is inconclusive, but we think warranty might be 5 years, and includes removal of old net.

Repair is estimated at \$5800. The repair will cover the entire net, but there is no warranty. While the net is repaired the entire structure will be removed.

Removal is \$300 for the labor involved. There are large cement footings that would remain in place, and would interfere with putting in a different play structure. Dionne's husband may be able to remove net with a volunteer crew. Nicole will contact Rick at the district to check about safety and liability issues.

- Mural update- mural is awesome! Grades 1,3,5,7 have been involved. Planning for another mural is already underway to try and include the rest of the students next year. A district rep has come to take pictures, and will post them on FaceBook.
- Sound system- technicians have come in to adjust, and replace wall inputs. The sound system worked well for the Rick Hansen representative assembly.
- Quebec exchange- was very successful, thank you to Mrs Campbell, Mme Beliveau and Mme Chabot. Applications have already been submitted for next year.
- Track and Field- intermediate practices have begun after school. M. Severud has been working hard to get students signed up for events.
- Welcome to K has been changed- it will run on May 28 from 1-2pm rather than in the evening. That will result in early dismissal for current K's. 83 students are expected- 21 English, 62 French. Next year's school population is projected at 590.
- School calendar for 2014/2015 will be given to school population by end of month. It will be attached to a newsletter.
- Staffing- 9 layoffs at PME this year. The FRIM teachers will begin to get called back tomorrow in seniority order, and we are hoping that our teachers will be recalled to their positions.
- Classroom placements- school will accept letters from parents outlining student learning styles, but it is requested that there are no names of teachers included in the letter.
- English grade 7 exchange- we have found a different company ('Athletic Exchange') that we will apply to. Applications are always considered, and it is almost guaranteed if you can find an exchange group. YMCA also funds exchange trips.

Committee Reports

Chair Report (chaired by Lisa Hannah)

- Staff appreciation- planned for Monday, May 26
Sonya and Myra will organize Subway- Subway will provide 3 platters at a cost of \$105. Myra will pick up and deliver for 11:30 in staff room; Lianna will organize soups/salads/desserts; Colleen will organize decorations
- May want to consider Alouette Drug Presentation for grade 7's
- May want to consider a PAC newsletter for next year

Treasurer's Report (Review by Anthony Hadfield)

- Draft budget for next year has been submitted. Some things have been omitted from last year's budget. May want to consider annual amounts toward mural and inline roller blades. Invoices need to be collected to get an accurate view of our balance. Once the balances are in, we can plan fundraising and expenses accordingly. In June we will approve budget.
- Field trip money cannot cover the cost of fieldtrips, so any increase to that amount has been requested and would be appreciated.

CPF Report (Lianna Henderson)

- Registration for Summer Camp is online. You can print off the package.
- AGM is next week (Wednesday at Eric Langton at 7pm)- please come if you have a passion for French learning in the district!
- 'Thank you's' to FRIM teachers will be prepared and distributed

DPAC Report (Dionne MacDonald)

- DPAC update- MRSS is this Thursday. DPAC executive positions are open for nominations now until May 23.

Fruit & Veggie Report (Denean McLelland)

- Sliced, bagged apples were popular
- Denean has filled in the application for next year

Health & Safety Report (Sonja Fletcher)

- Water will expire next year, and need to be budgeted for. Contact info is in the treasurer's files. Request by school to keep expired water as ice packs.
- Ryan Leech presentation was fantastic

Fundraising Committee Report

- Cake Walk (Colleen)-\$588 for cake walk; \$180 for tables.
- Pizza Day (Colleen)- may add sliced, bagged apples rather than sliced oranges. \$900 profit; this was the last pizza day of the year
- Subway (Luba)- next planned for June 11.
- Movie Night (Lisa)- RIO 2 cannot be obtained for May 23; we will choose another movie from the list. Luba will do candy bags for movie night. Candy bags will be fifty cents. Lucero and Lisa will pop during the day- smaller bags with less salt added. Anthony will purchase juice. Myra will preorder pizza for sale by the slice.
- Carnival discussion (Colleen/Dionne(volunteer coordinator)/Myra(food coordinator)/Lianna(raffle basket coordinator)/?sponsor coordinator/?promo coordinator/?cake coordinator)

Other Fundraising Ideas:

Kernels- can buy presealed flavored popcorn at \$1, and sell for \$2; may be a good idea for carnival.

Duck Races- Rotary will give us \$9 for \$10 spent on a ticket. Ming will sign us up for the minimum number of tickets.

Flowers- may consider plant sales at mother's day/Christmas/spring

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
Movie Night	Friday, May 23	
PAC Appreciation	Monday, May 26	
PAC Meeting	June 17	

