



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC AGM Minutes
May 16, 2017, 6:30 pm
PME Library**

Meeting begun: 6:37pm
Meeting adjourned: 8:00pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

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- Review & Acceptance of Agenda
 - *Agenda accepted. Motion by Eileen Hurlbert, seconded by Karina Bothelo. Approved.*
- Review & Acceptance of previous meeting minutes
 - *Motion to accept minutes with 3 minor edits by Eileen Hurlbert, seconded by Kelly Job. Approved.*

Administration Reports

Principal's Report

- Primary Fun Day- we have 3 volunteers so far, but we need a minimum of 28. For hotdogs, Eileen will need 4 people from 9:30-12:45 and 4 more from 10:45-12:45 (we have borrowed the 'cafeteria' warmer- thanks to Luba). Urban Safari-June 26 is available for the primary classes. The cost will be close to \$800.
- Have renewed the contract for one year with Photo Express. The class photos and panorama school shot will happen on May 30, and added to the yearbook before printing and distribution. Orders will be taken
- Saleema Noon's peer will be here to present. Parent meeting was last week and attended by approximately 40 parents. Thursday and Friday are the presentations to classes. Teachers will likely be sending out confirmation of times. Stephanie will try to send out the grade-based content on portal. The letter that went home to parents also has a very helpful website link with a lot of information.
- School painting is happening right now, and will be happening over the course of the next few weeks.
- Reports will go out through the portal; with some paper additions depending on whether all core competencies were reported on previously and teacher comfort levels.

Committee Reports

Chair Report (chaired by Kelly Job)

- Elections run by Amber Potter
Nominations for President: Kelly Job (acting president- will help anyone who is interested). *Elected by acclamation.*
Kristin McDonald can help with Strategic Plan and then we will form a long-term goal planning committee (may want to reach out to community groups with a proposal).

Nominations for Vice President: Eileen Hurlbert *Elected by acclamation*

Nominations for Treasurer: Luba King *Elected by acclamation*

Nominations for Secretary: Lianna Henderson *Elected by acclamation*

CPF rep: Nicole Gatto *Elected by acclamation*

Health and Safety reps: Eileen Hurlbert and Marcela Boggio *Elected by acclamation*

Fruit/Veg rep: Sylvia Shang *Elected by acclamation*

DPAC rep: Rachel Hess *Elected by acclamation*

Fundraising co-ordinator: Lucero Crews (movie nights), Amber Potter and Kristin McDonald *Elected by acclamation*

- Emergency Preparedness (Eileen Hurlbert)- energy bars ordered, need to set new priority and purchase *Elected by acclamation*

Treasurer's Report (Review by Kelly Job)

- Treasurer- will hand over receipts and spreadsheets
- Kelly will meet with Stacey in the office on Friday to see what outstanding amounts remain, and what receipts are still needed
- A float will be made and left in the PAC safe

CPF Report (Nicole Gatto)

- AGM will be at LVE tomorrow at 6:30pm
- July 31 is summer camp and registration is open

DPAC Report (Luba Andrews)

- Nothing reported

Fruit & Veggie Report (Sylvia Shang)

- Tomatoes went out

Health & Safety Report (Eileen Hurlbert/Marcella Boggio)

- Based on conversations high priority items: 1. high energy food bars (ordered and received) for the 20% projected to be left for up to 48 hours. They are good for 5 years. 2. Blankets- there are 6 per backpack- good for 20%. It has been recommended that we have 1 blanket per child. If we increase the blanket supply to 100% the cost is \$869.75. 3. Water- there are 30 packages of water in each class backpack which are each 125mL. The provincial standard is 4L of water per person per day. The small packages are not the best option at this amount. We can consider a water-filtration system and have extra filters on hand. A suggestion for rainbarrels to collect water that could be filtered.
- We can send a information letter and a request for donations to families. We can send it out with the next newsletters, in addition to a half-page home. Eileen will put in recommendations from the district and statistics, and some of the examples of costs.

Fundraising Committee Report (Lucero Crews and Sue Pasha)

- Movie Night: May 26; Trolls will be shown.
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New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
Movie Night	May 26	
PAC Meeting	June 13	
FunDay	June 23	
Staff Appreciation	June 7	
Urban Safari	June 26	

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