



**Parent Advisory Council  
Pitt Meadows Elementary School  
École Élémentaire Pitt Meadows**

**PAC Minutes  
November 19, 6:30pm  
PME Library**

Meeting begun: 6:30pm  
Meeting adjourned: 7:50pm  
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet  
Review & Acceptance of Agenda

- *Agenda accepted. Motion by Anthony Hadfield, seconded Sonja Fletcher. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Anthony Hadfield, seconded by Myra Golab. Approved.*

## **Administration Reports**

### **Principal's Report**

- Sound system has been ordered and came to \$4350, under budget, but no installation date yet.
- Quebec trip-exchange is planned for Feb. 6-13 which overlaps family holiday and Carnival. Quebec students will be attending at the end of April. Teachers attending are Mme Campbell, Mme Chabot and Mme Beliveau. 36 students are attending at a cost of close to \$300 per student. We apply for the trip annually, and are fortunate to get approval when we do.
- English trip was applied for, but not approved.
- Today all the frozen food items were distributed to parents after school. The fundraiser is a successful one for the school.
- Two concerts for Christmas are planned for Dec. 19. Lisa has asked permission for PAC to sell tickets for VIP front row seats. The staff provided overwhelming support for adding the evening concert. A request is being made for younger and older family members to attend the daytime show.
- K registration will begin Jan 15 on the Parent Portal for siblings. Non-siblings will also be registered on the portal.
- Our parent group is 75% on the portal; parents will be registered at the conferences if they are not yet registered.
- PALS will run again on Dec. 6; all 3 and 4 year olds in the community are invited
- There will be no school on Nov. 28, only conferencing. Joanne will be running information (questions/comments/reactions) after the conferences.
- Student Leadership group (grades 4-7) is communicating expectations, running theme/spirit days, and taking on leadership in the school.
- Knitting club has begun for grade 4's; and 5's will be added. Knitting needles and wool has been purchased for the club.
- YCU is on the schedule every second week (Tuesday) with a great team of students. One change is that parents need to go with student to the bank to open an account first.

- Mme Chabot's class will be serving food at the Caring Place over the next month

## **Committee Reports**

### **Chair Report (chaired by Lisa Hannah)**

- We have a 'basket committee' for Bunny Bingo: thank you to Marsha, Denean and Rowena for volunteering
- 'Children of the Street' contacted by Lisa Hannah and Mme Chabot; there was 4 presentations to grade 6/7's on Wednesday, November 13. The presentations were well received by the teachers.
- Quebec Fundraising committee and raffle for VIP seats will need a gaming license- Anthony will look into that at work

### **Treasurer's Report (Review by Anthony Hadfield)**

- Update on balance- we have spent \$62 this year, but bills have been submitted by school for some of approved items
- PME staff would like to have a mural commissioned; they will write up the estimates/proposals for the executive. Money is left over from meet-the-teacher and sound system.
- Accounts are healthy: operating at \$15, 895; gaming at \$18,900
- Subway Lunch made \$532 for October; we will look at gluten/wheat free options for future. Marsha will try to provide gluten-free options when possible.
- Please submit any cheques or receipts

### **CPF Report (Lianna Henderson)**

- Lisons Ensemble up and running- all interested grade 3's have been accommodated with 7 volunteers from the high school.
- French film fest in planning stages- we got breakdown of elementary kids in district (thank you Joanne) and hope to pay for buses and movie- thoughts on what type of movie families/teachers would like to see?
- Parent Survival Night went well, but attendance lower. Any feedback for when/what people would appreciate in the future sessions would be good.

### **DPAC Report (Dionne MacDonald)**

- Meeting was Nov 7. There is a program in the district that provides bag lunches to students in need at elementary and hot breakfasts to high school students. It is anonymous and based on volunteers. The group is looking for donations of food- any left-over fruit/veggie and snack items are in higher demand. The donations can be delivered to the Caring Place or pick-up can be arranged.
- Meals can be served by students at the Caring Place too (as Mme Chabot's class will be doing)
- Jason Craft did a mural at Laity View and painted in such a way as to involve students and families
- DPAC is a good way to spread information about school wide events
- Other school events in district: 1. Identity day- older students create a desk presentation about themselves and the rest of the school visits. 2. New-to-you- all lost and found is racked and "sold". 3. Culinary nights at SRT and MRSS
- "middle matters" - funding is available to help meet the needs of the middle years (6-12), testing is being done to see what each community needs. Our grade 4's have 96 questions to answer as well as an anonymous sheet to indicate how things are at home. This is further development of the EDI (a test for 5 year olds recorded by the K teacher) to indicate the readiness level of 5 year olds and how funds can be allocated.
- Our superintendant Jan Unwin will be retiring in the next year
- Budget- 95% of budget goes to wages, so some positions have been cut; and district will look at where the most efficient savings can be made

### **Fruit & Veggie Report (Denean McLelland)**

- Carrots went out today- primaries were bagged separately, intermediates received 5lb bag in class.
- Mandarin Oranges (the only non-BC product) will be provided next month
- *Motion to approve food safe course for a willing and available volunteer for up to \$150. Motion by Lianna Henderson, seconded by Lisa Hannah. Approved.*

#### **Health & Safety Report (Sonja Fletcher)**

- Bags were checked as part of earthquake drill. Water is okay until 2015.
- Zapstraps- will be re-applied by school
- Student earthquake kits are available to purchase. If a family purchases one, it lasts from K-7. Kits are approximately \$25. Or there are individual items for purchase.

#### **Fundraising Committee Report (Colleen Kirkham)**

- Pizza lunch will be Nov. 25 profit looks to be around \$700. Grade 7's will available to deliver on the day. Myra and Colleen will meet Monday morning if you would like to help, and pizza arrives at 11am.
- Still looking for a movie committee- PAC exec can help train a committee at the first movie night. TBA based on sound system.
- \$1122 raised in the greeting card fundraiser; thank you to the teachers for their participation. Cards will arrive tomorrow, but will be distributed later. Next year, running it through the Fine Arts Program later in the year may work. Shari will speak to Mme Mardi about ideas and possible projects (art work on cards/mugs/mousepads...)
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## New Business

**We look forward to seeing you at the next meeting.**

Upcoming Dates to Remember

<b>What</b>	<b>When</b>	<b>Where</b>
Movie Night	TBA	
<b>PAC Meeting</b>	Dec 9, 2013	

