



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Minutes
October 15, 6:30 pm
PME Library**

Meeting begun: 6:32pm
Meeting adjourned: 8:05pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

- Introductions

Review & Acceptance of Agenda

- *Agenda accepted. Motion Anthony Hadfield, seconded by Sonja Fletcher. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Kristin McDonald, seconded by Kelly Job. Approved.*

Administration Reports

Principal's Report

- The new reporting method is new within the district. Intermediate teachers will not be including letter grades with the reports, but they can be made available upon parent request. We are moving from content-based learning to competency-based (and self-regulation) learning. Joanne is available to provide an information evening and she will plan an information evening several weeks prior to the first report interview.
- More information will be provided about the reporting in the newsletters for the next 6-7 weeks. The information is also available on the district website. Joanne Rowen and Mr Hume are both on the district reporting committee.
- Technicians for the sound system came in to review the site, and the final cost will be assessed
- Subway Lunch goes well at the school, and everyone enjoys.
- PALS – the first session (for 3/4/5 year olds) will be this Friday at 1pm in the library. Contact Deanna Proctor to RSVP.
- The school is trying to build up the "Panther" theme, and build up school spirit. There may be a request for funds to hire an artist to create a mural and/or wall and sculpture art. Please let Joanne know if you come across any panther-themed items.
- Parent Portal- there are 316 of 577 students registered on the portal. You do not have to pay via the portal, but permission slips and information as well as payments will be relayed only by the portal. Kindergarten registration will be via the portal in the upcoming year as well. We are at a loss as how to promote it for ALL the parents. As of October 30, there will be upgrades as well as the school making every effort to do all forms via the portal. Administrative Assistant Esther Bowring can help address any parent concerns.

Committee Reports

Chair Report (chaired by Lisa Hannah)

- "Children of the Street" can be requested to come and present to the grade 6-7's about internet safety. We would need to fill out forms to request a date and to decide upon a donation amount from the gaming account. Maybe we can look at attaching a parent night for educating parents. We may want to consider coupling with another school PAC population.

Kelly Job and Joanne Rowen have seen them before and found them very engaging and realistic for the students.

*Motion by Lisa Hannah to approve \$500 for presentation by "Children of the Street".
Seconded by Lisa Elliott. Approved.*

- Thank you to the parents (Kim and Kristin and Denean) who helped at the Open House evening and made the popcorn a big success. Thank you to the grade 7 volunteers who added the list of PAC meeting dates.
- We are still looking for volunteers for PAC meeting treats, and PAC class reps.
- We have decided to send PAC news to the classes rather

Treasurer's Report (Anthony Hadfield)

- Monies for last year's Lunch Lady received for \$486.
- Kiwanis money was received and will be used to reimburse any garden costs.
- Subway lunch proceeds have not been reported yet.
- Gaming money received. The gaming report has been submitted for the fiscal year.
- In the other account we have over \$14,000 which will cover all spending projected in June.

CPF Report (Lianna Henderson)

- Thank you for supporting French book fair and purchasing memberships. If you haven't yet, please renew or purchase your membership!
- Upcoming events: Parent survival night (October 23 from 7-9pm)
- Next meeting: October 24 at Eric Langton Elementary from 7-9pm

DPAC Report (Dionne MacDonald)

- The first DPAC meeting was last week. We have submitted fees to continue to be a part of DPAC-BC. There were 2 representatives from the province outlining the jobs of the chair and the treasurer. Financial records should be kept 7-10 years and paper copies of minutes kept as long as possible. They recommended that an external party review our financials periodically.
- At the school level, the school-planning-council will be starting up shortly, after the staff has outlined the school goals.
- Forms and guidelines are available from the DPAC executive, and can be provided online.

Garden Report

- In the garden, Rowena and Natasha have weeded the front garden planted spring bulbs and mulched the garden. In the courtyard we continue to work weekly. The children planted numerous containers of spring bulbs and ornamental kale and cabbages and garlic. It will look very pretty come spring. We've seeded the snooze lawn.
- The front lawn is part of the beautification goal of the school. The tree at our sign may need to be pruned or removed.

Fruit & Veggie Report (Denean McLelland)

- Nothing to report.

Health & Safety Report (Sonja Fletcher)

- Sonja will be coming in on Oct 25 during the Pro-D to check the bags. On Oct. 24 after the "great shake out" the classrooms will open the orange bags and check for any expiring items.

Fundraising Committee Report (Colleen Kirkham)

- Fundraising plan is to use monthly fun lunches, greeting cards and thoughts for a thematic cake walk in February (Colleen and Jen are still working out details- 100 cakes for 100 years is the thought)
- Greeting cards have been distributed to each class and each teacher will use them in an art lesson.
- Anyone interested in helping with the Bunny Bingo committee please meet with Lisa and Myra after the meeting
- We are planning to run a movie night TBA. We are thinking about "The Croods". We will purchase juice boxes (150 or so) and make candy bags (200 or so), in addition to popcorn (we will need volunteers from 2:30pm or so). Cost will be \$4 for popcorn, candy, and drink. The PAC exec has begun the organization, but we would love for some people to take on movie-night organization.
- The next fun lunch is planned for November as TacoDelMar or Pizza lunch. Colleen will check available dates.

New Business

- School Photos- there have been some discussions about changing photographers from FowleFoto. This is the second year that the class photos have not turned out. This year, class photos will be taken and distributed in the spring. If we want to consider changing photographers, we can look at alternatives. Next year's photographer will be signed on contract in the spring.
- Meet-the-teacher feedback will be requested
- Defibrillators- it is beneficial to take it up at the district level rather than school-by-school
- Lice- are a nuisance, but not a medical condition. A note goes home by class to inform parents of cases and help them deal with it. Lice 911 is a worthwhile resource for interested parents.

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
Movie Night	TBA	Gym
PAC Meeting		library

