



**Parent Advisory Council  
Pitt Meadows Elementary School  
École Élémentaire Pitt Meadows**

**PAC Minutes  
October 21, 6:30pm  
PME Library**

Meeting begun: 6:35pm  
Meeting adjourned: 8:10pm  
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet  
Elections- run by elections officer, Pam Piddocke  
2 positions have been vacated

- Health and Safety: Marcela Boggio elected by acclamation
- President/Chair: Myra Golab elected by acclamation

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Kelly Job, seconded by Anthony Hadfield. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Pam Piddocke, seconded by Kelly Job. Approved.*

## **Administration Reports**

### **Principal's Report**

- Despite the delayed start-up, it has gone smoothly, and there has been a good, positive tone set. The staff has shown a great degree of professionalism and teamwork. There are 566 students enrolled in the school. There have been staff changes including administration and assistant(s), support teachers, and some classroom teachers. Administration is open to emails, and if any question goes overlooked please connect again.
- The WAAG will go out weekly, but newsletter will be every second week. Request for WAAG and website to have more details about upcoming events.
- Classroom supplies- lists and funds- will be distributed and requested by classroom teachers. Check for notices in child's backpack.
- Field trips that did not occur will be reimbursed to parents. Estimated date of reimbursement will be in upcoming newsletter.
- Photos were taken by Fowle Foto. They brought in a 3<sup>rd</sup> photographer, but the process was not as smooth as hoped, and the organizational side of things could have been done better. The staff has some concerns, but are happy with improvements. We will review the photographer after photos are distributed.
- 3-way conferencing: will take place in early December; early dismissal the first day(Wed, Dec 3), and full day the second day(Thurs, Dec 4). Wondering if there is a more central sign up for multiple children.
- Climbing structure- The web is still broken. Mark called to apologize, and said he would be back within the week to fix it. Stephanie requested that something more permanent be done, with no charge for labor.
- Movie license- good until Feb, 2015.

- Christmas concert- staff hasn't had time to plan what it will look like. Ideas will be considered so audience will be a manageable size.
- Puddles at entrance- drains have been emptied twice, and maintenance is looking at a more permanent solution.
- Applications for grade 7 exchanges- were put in in April, French student exchange was approved by YMCA. The English grade 7's probably could not travel this year due to all the paper work involved, but we may want to look at it for next year. For this year, they may want to consider something on a smaller scale.
- Principal account fundraiser this year- historically has been the frozen food in November- Stephanie is happy for this to be either an admin fundraiser or run by PAC and funds distributed as needed
- All grade 6/7 classes have applied for or received 1:1 laptops. Final class will know if they've been approved this month

## Committee Reports

### Chair Report (chaired by Myra Golab)

- Thinking about a parent education series connected with family entertainment- Pam has connected with someone who is willing to offer and share information with parents while students enjoy a movie in the gym (or?...). Support for the idea so Pam will check into speakers and costs.
- Wishlist for fundraising \$- more field trips or classroom/school presentation; outdoor gym equipment; roller blading ... musical equipment/maintenance...
- Meetings to alternate Tues/Wed from January- Jan, Wed. 21
- Saleema Noon- this has been 2 years; we will need to budget for it if we want her

### Treasurer's Report (Review by Anthony Hadfield)

- Lisa Hannah needs to be removed as signer, and Myra added
- Budget for 2013/14: Fiscal year ends at the end of July. We were under budget on both accounts, but overall pretty close for over/under. We have been approved for gaming account, and money needs to be spent or budgeted by end of year. There is over \$17000 in both accounts. Throughout the year, Subway-\$2700, pizza-\$1400, cards- \$1100, both movies and cakewalk- \$800 each. Approved by Pam Piddocke. Seconded by Sonja Fletcher. Approved.
- Draft budget- will be changed to represent 24 divisions and a support teacher division; inline skating, mural and web have been added to gaming account. Suggestion to fund Cultus Lake buses, but then primaries would be under-funded relative to intermediates on funday. We will approve budget as-is with end-of-year discussion and research/thought. Saleema Noon may also be added. Approved by Sonja Fletcher. Seconded by Pam Piddocke. Approved.

### CPF Report (Lianna Henderson)

- Meeting tomorrow at Eric Langton at 7pm. We will start with regular start up activities- Welcome to K, maybe a parent-info night, maybe a booksale. We are promoting joining or renewing CPF membership.

### DPAC Report (Dionne MacDonald)

- Nov 20 meeting at Thomas Haney

### Fruit & Veggie Report (Sylvia Shang)

- Reverse-consent forms will be sent to new students
- Sylvia needs a list of students with allergies on hand so binder stays in white bin
- Fruit and veggie distribution scheduled to begin at the end of October; pears will come out Tuesday Oct. 27

### Health & Safety Report (Marcela Boggio)

- Nothing to report yet

**Photos**

- Thoughts and prices on yearbooks- prices will increase with additional pages. May want to restrict to certain grade groups.
- Any concerns about your child’s photos, please contact Kelly Job.

**Fundraising Committee Report (Lucero Cruz)**

- Carnaval is going to be planned for this year, be prepared to volunteer! Kelly and Lucero will meet with Colleen to see what has worked, and how to develop it.
- Movie nights – thought to run “How to Train your Dragon 2”. November 28 is planned for movie night. Luba will make candy bags; Myra will order pizza and get movie; Lucero and Pam will make popcorn.
- Mini coupon books- \$10 ; \$5 to school... distribution ideas: table outside, letter in planner...
- Subway day- tomorrow is first Subway day with 365 orders. We hope for it to go off without a hitch. Wed. Nov 19- 12 Hollywood 3 movie tickets to Subway Movie Night available. Luba and her son will go, and will decide what to do with 10 left.
- Pizza day- first one in November. Monday, Nov. 17 or 24. Thought to change to Fresh Slice who will offer pasta or pizza.
- Lunchbox theatre- trial run Oct-Nov 27; \$10 per registered student returned to PAC. Currently registered: 27 students.
- Sherri Fawdry has arranged Family Photo Night.
- Cards- Sherri has run in the past, will run in the spring this year
- Thoughts on xmas- poinsettias (PAC) and frozen foods(PME admin). Kelly spoke to someone today about poinsettias, but we have to order in groups of 6. We need to order by Nov. 5.
- Zumba- do we want to consider funding it for kids? or using it as a fundraiser with parent participation?

**New Business**

**Next PAC meeting:**

**We look forward to seeing you at the next meeting.**

Upcoming Dates to Remember

	<b>When</b>	<b>Where</b>
<b>What</b>		
<b>PAC Meeting</b>	Nov 18, 6:30	Library
<b>Movie Night</b>	Nov 28, 6	Foyer/Gym

