



**Parent Advisory Council  
Pitt Meadows Elementary School  
École Élementaire Pitt Meadows**

**PAC Agenda  
Oct. 9, 2018, 6:30 pm  
PME Library**

Meeting begun: 6:30pm

Meeting adjourned:

Minutes by: Eileen Hurlbert & Kristen McDonald

Welcome & circulation of Attendance Sign In Sheet

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Review & Acceptance of Agenda

- o *Agenda accepted. Motion by Eileen Hurlbert, seconded by Nicole Gatto. Approved.*

Review & Acceptance of previous meeting minutes

- o *Motion to accept minutes by Deborah Sehuber, seconded by Eileen Hurlbert. Approved.*

### **Lunch Coordinator Report**

- o Review of options for coming year for Hot Lunches – presented by Lunch Coordinator, Jenn Camillo. Samples were on hand for each of OPA!, Chopped Leaf, Freshii, Booster Juice and Sushi.
- o Options seemed good – the approach is to offer something new but also something healthy. Sushi was voted out for the moment, as Jenn is not sure about the food safety viability of the product at the moment.
- o OPA! was voted for as a yes for Nov. The pricing is good at \$5. per meal. Everything is organized, all we have to do is the pick up. They can keep it warm and they can do the volume we require.
- o Jenn and Shelley will look into getting food delivered more at 12 instead of at 11:30, as this will eliminate the issue of warm food sitting in the halls: again from a food safety perspective.
- o OPA will provide some extras, as will all of the suppliers, in case of error.
- o Chopped Leaf vs. Freshii: Chopped Leaf has no history in terms of providing a Hot Lunch program. So Freshii was voted on as the preferred supplier for a salad/wrap supplier.
- o What is an appropriate mark up? OPA! pricing for Nov. is set at \$7. for a meal with juice being an optional add on for \$0.75.
- o Thoughts on not doing fruit anymore for pizza day? A lot of it is thrown out but no firm decision was made for the next pizza lunch. Perhaps this can be revisited at the next meeting?
- o Nov. 14 will be OPA!, Dec. 12 will be Little Caesar's. Freshii will be the Hot Lunch option for Jan. but will not be until Jan. 23 so that we have time to run orders through MunchaLunch once kids are back from Christmas break.

## Principal's Report

- Shelley was so impressed with the number of people that showed up to volunteer for the Terry Fox Run. Raised well over \$2,000. Lots of spirit around the school the whole week.
- Today was a presentation from the Rotary Club. Grade 4 students received dictionaries. Rotary feels it's important that students still have a book in their hand. Kids were very excited to receive them.
- Grade 6 & 7 – will be participating in an Entrepreneur fair and will be showcasing their invention/idea at the Christmas Market. Last year there were 10 floats for them: \$10 each. They would like to do this again this year: can PAC provide this? Yes, this will need to be coordinated with Luba.
- There is an event in Whistler called School Teams. A group from each school goes up: 14 people from this school went. They come up with a plan to work on ideas for inclusion, group learning, literacy & reading. Educational educators went as well.
- Events coming up for October/November. Shake Out Drill – Provincial practice. Pro D day on Oct. 19. Photo retakes are on the 23<sup>rd</sup>. Vaccinations for Grade 6 beginning of Nov. Approved to have lollipops paid for by PAC given to Grade 6's after vaccinations to lessen the fear/distress of getting shots.
- Cross Country races on Oct. 23<sup>rd</sup> at Alouette Lake. 24<sup>th</sup> is the date for the Primary children at Albion Fairgrounds. 26<sup>th</sup> the Planetarium comes to the gym – recreate it in the gym for kids to view. Fire Preparedness week – is taking place this week.

## Committee Reports

### Chair Report (chaired by Kristen McDonald)

- Vice- chair. Position is still vacant – no one elected. Amber Potter – already doing the job. Luba Andrews nominated Amber Potter for vice-president. No nays, all others in favour. Amber is now vice-president.
- Water fountains. A few of the schools in this district have water bottle fountains. Shelley just put in a work order in for plumbing/electrical to see if this would be feasible. PAC would be willing to help pay for this if this is going to be an option. It has to be looked at whether asbestos could be a problem.
- Playground is still supposed to be painted...this is still a work in progress. The work order apparently is submitted: the work just hasn't been done yet.
- Crossing guards and/or safety on Harris Road. Due to liability, this can't be children doing the crossing guard duty. We need to speak to the City before proceeding: what can be done on their end in order to improve the safety. Need to be postponed until after Oct. 20 though. Is there someone that would like to be the voice for this? Megan Mercier – potential volunteer. Will need to get her more information after Oct. 20 when Kristen has more time.
- After school programming: art/craft afternoon, Lego club, at cost (not run as a fundraiser). Megan and Deborah met and brainstormed some ideas...they will definitely need help with this. Hoping to do 1 day a week ex. Tues. from 2:30 – 3:30. Would need at least 2-3 volunteers each week. Each month they would switch over to a different activity. November: craft club or Christmas ornament. Supplies to be determined. December: baking club/holiday winter theme. January: Lego Club (there is still Lego around at the school). Feb: Ninja club/crossfit. March: Friends of the environment. April: Intramural sports type club. May: entrepreneurs club to help kids that want to start a business for the summer. Yoga? Do we need special

insurance? What is the liability? Volunteers – need a criminal record check and all of these activities have to go through the district. Logistics will be sorted out separately. Could look at some older kids/high school kids to help with supervising. Set the first activity tentatively for Nov., so this will be discussed further at next meeting.

**Treasurer's Report (Review by Luba King)**

- Not in attendance, so report was not given.

**CPF Report (Nicole Gatto)**

- Next meeting will be Tuesday, Oct. 16 at 6:30 at PME.
- Vice-president position still needs to be filled.
- A Parent Survival night is being planned for end of Jan., 2019 (aimed at K and Gr. 1 parents). CPF will be holding French film festival at the ACT in Feb. and also offering a grant (\$50) for grade 7 (CPF members) students going to Quebec.

**DPAC Report (Erin Schwarz)**

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**Fruit & Veggie Report (Sylvia Shang)**

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**Health & Safety Report (Marcella Boggio/Eileen Hurlbert)**

- Nothing new to report for emergency bin.

**Fundraising Committee Report (given by Kristen McDonald)**

- Art Cards (presented by Eileen). New option this year of doing them through Photo Express, as last year the samples provided by Art Cards for Kids meant that the fundraiser was not as successful as it could have been because profits were eaten up covering cost of samples.
- Created by Kids fundraiser was done at Shelley's prior school and was very successful This is encouraging. Eileen asked for agreement to proceed with this supplier then this year: approved – agreed to by all.
- Materials will be dropped off by Oct. 22 so that fundraiser can be started and cards ready for pre-Christmas ordering and delivery.
- An update was requested by Luba Andrews on the progress of the playground. Kristen McDonald has been working on getting quotes. \$15,000 is in the "playground" fund but Kristen needs help to do this research. Perhaps a playground committee is needed.
- Sprit Wear. The supplier has said that this is a very big order from a school of our size. Over \$6,000 was purchased, which means that there will be a lot of PME gear out on the playground and in the community. This will be a good spirit builder. Kristen and Amber are hoping to see the delivery of the clothing by the end of next week (Oct. 19) but will keep everyone posted.

## New Business

Next PAC meeting:

**We look forward to seeing you at the next meeting.**

Upcoming Dates to Remember

	<b>When</b>	<b>Where</b>
<b>What</b>		
OPA! Hot Lunch	Wed., Nov. 14	
Little Caesar's Lunch	Wed., Dec. 12	
Freshii Lunch	Wed., Jan. 23	
<b>PAC Meeting</b>	Tues., Nov. 13 @ 6:30	



