



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC AGM Minutes
Tuesday, Sept. 26, 6:30 pm
PME Library**

Meeting begun: 6:30pm

Meeting adjourned: 8:00 pm

Minutes by: Eileen Hurlbert and Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

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Review & Acceptance of Agenda

- *Agenda accepted. Motion by Eileen Hurlbert, seconded by Kim Lee. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Rachel Hess, seconded by Sue Pasha. Approved.*

Administration Reports

Principal's Report

- 562 students (down approx 10 from last year). The year started smoothly, with no families asking for class changes.
- Staffing changes: Mme Nielsen has moved to MRE, Mme Whitney is the permanent replacement (she will return from mat leave in October). Mrs Scott has replaced Mrs Krump who has moved to Highland Park. Mrs. Harris will be in Student Services. Mrs McKinnon is here as our new vice-principal.
- Terry Fox Run is scheduled for Friday at the end of Spirit Week; thank you to PAC for supplying cups and water. Volunteers will meet at 12:40 in the gym to be assigned locations.
- Open House was not as well-attended as in years past, but well-received by those who attended.
- Fundraising: we would like to coordinate efforts between staff and PAC; PAC can organize one hot lunch and one event per month, and teachers can sign up for one per month. We could try it for a year and see how it goes.
- Children of the Street is booked for the 6/7's in November. *Motion to take \$100 from the Guest speaker line by Kristen McDonald. Seconded by Rachel Hess. Approved.*
- Mr. Severud has booked the inline skating for December for a cost of just over \$1000. Last year's budget has a line for \$1500, which will carry through to this year.
- ADST curriculum involves designing and creating. Staff has been brainstorming an idea that will be creative and include all the students. Idea to use a goal of the community/PAC to spur the kids' project creation: creating models and having and innovation fair. Wondering if it is something that the PAC would appreciate and support.

Committee Reports

Chair Report (chaired by Kristen McDonald)

- Open House- Some negative comments on Facebook about the time- they would prefer an evening time (as with Christmas concert). Wondering if the parents as a group could provide incentive to encourage evening events. Suggestion of a pancake breakfast morning meet-and-greet or a later barbeque. We would like to revisit this April.
- PAC Positions- Kelly has stepped down as president, Kristen will be the new PAC president by acclamation
- Playground committee (so far: Kim, Cheryl, Kristen and Stephanie): can be struck to devise ways to work within the community and school to raise funds. Suggestion to host a golf tournament or dances to raise larger funds dedicated to playground construction.
- PAC volunteer list- Amber and Kristen have got a list of volunteers. Eileen is suggesting that we thank the volunteers on the website or on Facebook. The 'parents of PME' facebook group is an easy way to communicate, and we can encourage parents to join.
- PAC closet- Kristen and Amber are going to go through the closet; it would be helpful if PAC had a key to the closet. Stephanie will look into getting a copy made.
- Photo day (Thursday) -parent groomers- Parents help to make sure that it runs smoothly and that kids are ready for photo. Last year it was appreciated by photographers and teachers. We had 6 parents last year, and 6 would be good again. Amber will recruit parent helpers; materials for the day are in the closet.
- Upcoming dates- Christmas Market November 21 (Myra will do tables; committee: Amber, Kristen, Erin; thoughts to make sure that grade 7's or leadership is involved; thoughts to do grab-bags; cookie-walk).
- Eileen can update the website if we need any updates; need to see who is checking the gmail account
- Concerns about 'drop-off'- people are parking and not pulling through, which is causing back-up and safety issues. Stephanie will try to be there to encourage people pulling through. If we need to support with volunteers, we will try to recruit. Crossing guards could help at Harris and 119- Amber has contacted police department and they did respond, but they obviously can't do it daily. Idea to use grade 6/7's at crossing helpers.

Treasurer's Report (Review by Luba King)

- Need to change signers at bank- Lianna will contact CIBC for Kristen

CPF Report (Nicole Gatto)

- Parent survival night- looking at November 2
- Next meeting- November 18 at PME- we are hoping to increase membership, as it is not reflective of the FRIM. Please consider attending meeting and joining CPF.
- 'Filmfest' will be Feb 27; looking at potential of live performance to draw teachers' interest

DPAC Report (Rachel Hess)

- Our PAC executive list needs to be supplied

Fruit & Veggie Report (Sylvia Shang)

- Plums were out last week, pears arrive Nov. 8

Health & Safety Report (Eileen Hurlbert)

- Emergency supply update- we are working toward filling the emergency bin that has been supplied by the district. So far we have added food bars that have a 5 year shelf-life, blankets purchased with money donated by parents.
- Water: there are 30 small (125mL) packages of water in each backpack in the school. We may need a total of 1964L for the number of students who may be here during an emergency. Options: a. 246-3900 bottles (depends on size) of water to

replace annually b. water drums and filtration kit- 10 needed- water needs to be replaced annually, but tool remains sustainable c. 1 water treatment device to treat water from local source- unsure whether source will be available d. mixed delivery: 1100 bottles of water, 3 barrels, water treatment device e. mixed delivery: 1100 bottles of water, 6 barrels

- We will spend all the donated money: 1100 bottles of water and 2 barrels. We will wait on fundraisers. *Motion to spend remaining donated money on water supplies: 1100 bottles and 2 barrels by Kristen. Seconded by Kim. Approved.*

Fundraising Committee Report (Amber Potter/Lucero Crews)

- Art cards (Eileen)- can be run as a fundraiser but deadline is upcoming. Needs some teacher support as it needs to be done as an art project. Stephanie will talk to the teachers about involvement.
- Movie night (Lucero)- before Halloween: Thursday, October 19. 5:30 doors, 6:00 movie.
- Grade 7 Quebec fundraisers (Lianna)- will be doing Purdy's and may sign up for additional days
Lunches will be every second Wednesday of the month:
 - Subway- Oct. 11- Luba is organizing
 - Pita Pit- Nov. 8 (Kristen will check if possible)
 - Pizza Lunch- Dec.13 (Lianna and...)
 - New lunch option (Kim will look into for January)

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
Movie Night	Oct 19, 5:30 doors	doors
PAC Meeting	Oct. 17, 6:30	Library

