



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Minutes
Sept.29, 2015; 6:30 pm
PME Library**

Meeting begun: 6:30pm
Meeting adjourned: 8:25
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

- Introductions and sign in

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Ellen Magdalenski, seconded by Anthony Hadfield. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Lucero, seconded by Nikki Gatto. Approved.*

Administration Reports

Principal's Report

- Staffing changes: enough to provide some new energy, and are fitting in well
- Mme Mardis had a boy, and is on maternity leave
- Student body is at 590; Stephanie has applied for a new noon-hour supervisor (ratio is 1:100). The playgrounds and field are all within sight-lines, but for eating and indoor days, 1 more supervisor would be preferred
- The catchment lines are under review and may change in PM- DJE and PME are full, whereas Edith McDermott and Highland Park have some room. If the recommendations go through, the FRIM at PME may need to be limited to 2 classes of K BUT they would potentially open FRIM at MRE. There is a facilities review and planning meeting tomorrow, and feedback is appreciated.
- Thanks to Julie Fowle at Fowle Foto for collecting photos of Katie Kirkland and compiling them for the family at no cost
- Spirit Wear- Robert Brown, a local clothing provider, has approached the school and PAC to inquire as to whether we would like to sell clothing
- 2 requests for funds: 1. Just confirming amount per classroom- \$200 per division for supplies and \$200 per division for field trips 2. Art request- for art boards (\$100); glue guns (\$100); art cart (\$200) 3. A bench was placed for Andrew last year at a cost of \$800- wondering if there is a PAC contribution
- Concern about if the ipads need updates; ipad classrooms- parents need to attend sessions before ipads can go home
- FRIM Grade 7's- have been approved for the Quebec trip BUT only 36 students can receive funding, so will need to check on interest
- English track grade 7's- will have a spring event, as well as overnight at aquarium in fall
- Spider-web has been broken again; it will be fixed at no cost to the school

Committee Reports

Chair Report (chaired by Myra Golab)

- PAC newsletter- in order to give more information about PAC to parent body. Myra has created a draft including information about executive and fundraising, highlighting upcoming events and meeting items. Newsletter can go on website, and go out with newsletter. Suggested additions: what the commitment of being a PAC member is; what we need volunteers for...
- PAC link on school website- links need updating. We will let Wes know about updates needed.
- Guest speakers for PAC meetings- may provide info and bring more parents. Concern about time needed at a meeting- could be separate, or condense a meeting.
- PAC volunteers and incentives- at one school, volunteers are given school 'bucks'; 1 for one hour- can earn free PAC items (eg. Hot lunch)
- Donation to PAC instead of fundraising- People can make a payment to the 'yes' foundation through the district instead of contributing time/effort to fundraising efforts. Myra will contact EMcDE to see what information they send out. Opportunity to reach all parents at Christmas show.
- Christmas craft market/fair- can rent out tables to vendors, may also provide opportunity for student fundraising groups to sell. Sam and Myra will look into it for the PRO-d Mon (Nov.23); or a Wed Nov 18/Thurs Nov 19 from 5-8pm. In addition, possibilities could include a babysitting room and wrapping table.
- Movie night- we order a movie, sell pizzas and snacks. Lucero is taking the lead to organize for Nov.6. Luba will help with candy bags; others are signing up to help.
- Pizza lunch- we will book for Monday, Oct 19. Myra will organize with help from Ellen, Eileen and Lianna. We will count on Oct. 9.
- Rachel will look into presenters for Drug Awareness (Allouette Addictions) and Internet Safety (Jesse Miller) and Safety (local police- officer Oliver). DPAC website is a good resource for presenter information. Kids-in-the-Know is a unit plan that can be used by classrooms.
- Foodbank- can provide food if needed to breakfast programs. The United Church provides food for the current lunch program. The needs seem to be met.

Treasurer's Report (Review by Anthony Hadfield)

- Budget review- based on student body we receive funds in the gaming account- how we spend funds is restricted. Money in Operating is similar with more flexibility in spending. Some bills still have not been submitted to Anthony from the last school year.

Motion by Lianna Henderson to put forward \$400 for art supplies. Seconded by Sonja Fletcher. Approved.

Motion by Anthony Hadfield to put forward \$200 toward bench. Seconded by Rachel Hess. Approved.

CPF Report (Nicole Gatto)

- Welcome to K-kits delivered and distributed in
- First meeting held last week; grant applications will go in October
- Book sales will travel through FRIM schools in October
- Lisons Ensemble is aiming to start in October at PM Library with grade 2/3s
- Oct. 21 is next meeting at 6:45 at Eric Langton
- Big events for the year- Film fest and Summer camp

DPAC Report (Luba Andrews)

- Sharing sessions- talk about what PAC is and what we do. PAC can provide leadership skills, and a chance for role-modeling, strengthens the community and communication between schools.
- Would like to encourage teacher attendance or communication with PAC- either through attendance at PAC meetings or PAC visiting staff meetings. Staff may need guidelines for how to ask/attend/etc...

- Next meeting is Oct 29, at Webster's Corner. Luba will extend the invite for DPAC to attend PME.

Fruit & Veggie Report (Sylvia Shang)

- Started on last Wednesday with grape tomatoes. 30 clamshells of tomatoes were distributed, and enjoyed.
- Pears are next. There are 11 fruit/veg deliveries this year.
- There are 2 fruit and veggie fundraisers-we get 40% of profits. Thought to involve the grade 7's in the event and monies raised will go to year-end events. \$15 and \$25 bundles available.

Motion to increase amount to \$250 (and, if possible, keep any leftover funds as a 'fridge replacement fund') by Myra Golab. Seconded by Ellen Magdalinski.

Health & Safety Report (Marcella Boggio)

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Photo (Kelly Job)

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Fundraising Committee Report (Lucero Crews)

- Fundraising opportunities:
 - Coupon books- \$10 per book, \$5 back to school. They will be distributed by teachers on Friday or Monday.
 - Zumba- a mom class at drop off (rec center or outdoors); or a family class on Pro-D (in gym)
 - Musical bingo and liquor licence OR family bingo- can be hosted by company
 - Family photo event- begins Oct.1- Sue will look into it
 - **God's little acre** farm will bring pumpkins for \$2; we will order 200 pumpkins
 - Gingerbread houses- cost is \$6.25, but we will sell for \$8. *Motion to purchase 100 houses to sell at craft fair by Lucero Crews and seconded by Sonja Fletcher. Approved.*
 - Multicultural event- with different tables or customs- could be organized by leadership
 - Bunny bingo in March
 - (more to come)
- Subway- can create orders for weekly provision. Selection is wider this year too. Next order will be for Nov 19.
- Pita Pit-Rachel will look into organizing lunch
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New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
PAC Meeting	Tuesday, Oct 20	Library

