



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Agenda
Apr. 9, 2018, 6:30 pm
PME Library**

Meeting begun: 6:30pm (presenter from 6:30-7; meeting 7pm start)

Meeting adjourned: 8:30pm

Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

○

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Eileen Hurlburt, seconded by Rachel Rougeau. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Luba King, seconded by Rachel Rougeau. Approved.*

Administration Reports

Principal's Report (Barb McKinnon)

- Crepe truck visited last week, and it was a big success. Took almost the whole day to get all the kids through. No complaints noted.
- Theatre production on Thursday for FRIM kids.
- Thursday is the kick-off for color run. The intermediate kids will be training, and then in May/June they will participate in a run (organized by Michelle Chabot and Jason Severud)
- Saleema Noon team will be providing parent information next week, and student information in the following weeks of April.
- Garden Club: One of the EA's, Joe, asked Canadian Tire if they could support us, and they will provide items at cost. We have a miscellaneous line, and Joe can access that.
- We have been buying class supplies and each family is charged a certain amount, but many families have not paid. The school budget is out by approximately \$2000. Next year everyone but Kindergarten families will be shopping for and providing their own supplies (ordering creative packs will be an option)
- Intermediates have been learning aboriginal games and will provide a games morning for primaries

Committee Reports

Chair Report (chaired by Kristen McDonald)

- Guest Speaker: Corinne Underwood re: menstruation products free in schools. The supplier of SD42 paper products is able to provide the free products, through the Hospeco line. They can provide the dispensers, refills and waste receptacles. Currently there is Health Canada standards to supply certain hygiene products in a bathroom: paper towels, soap, toilet paper, and garbage receptacles. Therefore, not

everything that a menstruating women needs is provided. There is a movement toward providing everything needed in washrooms. The Province of BC has provided some funding for supplying products, support menstruation, reduce financial barriers, educate, reduce anxiety and shame, and equal participation among students. There are some females who miss school due to fear and stigma attached, and products provided may help ensure attendance and lowered anxiety. There will be the product (napkins and/or tampons) dispenser in the general bathroom, and the waste bag dispenser and disposal unit in the bathroom. The education piece is huge, in order to use the units correctly. The costs historically in pilot schools is approximately \$4.50 per students per year for the first year, reducing to \$1 per student for the second year.

- Westbrook Food Drive April 27- a Pitt Meadows City councilor has asked that we help with raising awareness about the food-drive put on by the seniors center. We will put bags/boxes in classrooms to fill with donations.
- Vote on Science Alive funding- Science Alive will be coming to every class. There is \$900 left in the speaker budget. *Motion to approve \$900 for Science Alive by Kristen McDonald. Seconded by Eileen Hurlbert. Approved.*
- Replacement for Sylvia- we need someone to take on the fruit and veggie program. We need to recruit someone, and have them trained with FoodSafe. We will add it to an upcoming newsletter before the AGM.
- May PAC meeting- AGM is in May, and all positions are up for election. The budget also needs to be approved. We would also like to have a fundraising calendar ready for approval- 1 lunch and 1 event. Then parents can plan for volunteering and participating ahead of time.
- Cash/bookkeeping guidelines for PAC events- we would like to have whoever is responsible for a fundraiser to check what is in the PAC box every couple of days. We would like also for a cash/cheque slot so that money can be slotted into the safe. There will be a cost to put the slot in. *Motion to approve spending up to \$50 to install a slot above the safe by Lianna Henderson. Seconded by Rachel Rougeau . Approved.* We will provide a cash-out form for any event to be signed by 2 people, then placed in a safe if it can't be deposited directly.
- Richmond: BCPAC convention will be May 3,4 if anyone is available to attend

Health & Safety Report (Eileen Hurlbert)

- Nothing to report

Fundraising Committee Report (Amber Potter)

- We could consider getting the square; there is a small transaction fee and a fee upfront for equipment
- We will try to prepare a fundraising package, so that any and all paperwork is available for all fundraisers

Treasurer Report

- Accounts are healthy, but some receipts may not have been submitted from fundraisers and teachers.
- Accounts have been moved to Westminster Savings, and there will be a separate playground account. Luba King, Lianna Henderson and Kristin McDonald will be signers on account.
- Primary Fun Day- money in budget to add some materials to add games/activities to primary fun day. We can re-use some carnival materials

CPF Report (Lianna Henderson)

- April 11- meeting at MRE at 6:30pm
- May 9- meeting at LVE at 6:30pm
- August 19-23 French Camp

Fruit & Veggie Report (Sylvia Shang)

- Looking for replacement

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
Adult Bingo	May 11, 6:00-9:00 pm	gym
PAC Meeting	Second Tuesday of the month	Library
Popcorn - popup	April 18 and May 3	After school
Movie night	Tbd (May 24)	

