



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Agenda
February 19, 2019, 6:30 pm
PME Library**

Meeting begun: 6:35

Meeting adjourned:

Minutes by: Eileen Hurlbert/Kristen McDonald

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|---|-----------|
| Welcome & circulation of Attendance Sign In Sheet | 2 minutes |
| ○ | |
| Review & Acceptance of Agenda | 2 minutes |
| ○ <i>Agenda accepted. Motion by Erin Schwarz, seconded by Jenn Camillo. Approved.</i> | |
| Review & Acceptance of previous meeting minutes | 2 minutes |
| ○ <i>Motion to accept minutes by Eileen Hurlbert, seconded by Amber Potter. Approved.</i> | |

Administration Reports

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| Principal's Report by Barb McKinnon | 15 minutes |
| <ul style="list-style-type: none">• Science Alive: all classes want to participate this year. Would be \$85/division = \$2,125. We need to revisit the budget to see if there is a Science Alive line & then see what was done in year's past.• Deanna Proctor has been cleared for health reasons to come back to work. So Karen has now had her last day today – the kids were told so that they were able to say goodbye, as she will be missed.• Quebec trip was fantastic but the weather was so crazy that it took everyone a very long time to come home. Shelley is currently in Winnipeg to recruit for French teachers, as there is such a lack of teachers in this province.• Kristen and Amber will be attending the next Staff Meeting because they want to give an update to the teachers about Carnival. | |

Committee Reports

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| Chair Report (chaired by Kristen McDonald) | 15 minutes |
| <ul style="list-style-type: none">• Kristen and Amber will be away March 3 – 16th so will miss the next PAC meeting. Meeting is still scheduled to take place without them.○ Bottled water in emergency bin: can bottled water be used for Carnival? Yes, Eileen just needs to know what has been used and therefore needs to be replaced.○ Communication: anything new/any new content/any use of the photocopier that will go out from the PAC needs to have approval from first either Kristen or Amber, as well as Barb or Shelley. This includes playground communication: also needs approval. | |

- Kindergarten orientation: the date is June 6 for 5 – 6 pm. Would like to have a PAC representative or 2 at the orientation day to give out some information. Perhaps a booklet of information could be given in the bags that go home with the kids.
- Lunchbox Theatre: the final show on Feb 21 is at 11 am in the gym.

Fundraising Committee Report (Amber Potter)

10 minutes

- **Carnival** – there are not going to be separate raffle baskets to be won: it has been left too late. There will be one large basket: a Parent’s Night Out basket. All other donations will be redirected to be used for the Pub Night. Other than that, Carnival is very much on track. Any and all high school students (even from schools other than PMSS) are welcome. Though more adults would be useful. The Thursday night will be a night where there is a lift in the gym: kids should not be around that night due to safety. This would be a night to have stronger volunteers (dads?) from 5 – 9 pm on Feb. 28. Either Shelley or Barb will be there. 9 am – 2:30 pm on March 1 there will be a further amount of set up. Next week: each student will get \$2 of the Panther Bucks, along with a map that will go home with them. Panther Bucks will be on sale from Feb. 25 – Mar. 1 from 2:15 – 2:45 pm.
- Are there any people that can help out next week to sell Panther Bucks if anyone can help out? Bucks are \$0.50 each and bundled into packs of 40. \$20 for 1 package.
- **MunchaLunch/Hot Lunch:** Next year, there should be a protocol about what will happen if there is a snow day on a Hot Lunch day. Everybody came together for the snow day. In March, there is not a hot lunch day: it is a “Take Home” lunch from Cobb’s Bread instead because it is taking place on an early dismissal day. Families do not seem to be too interested in other options than pizza, Subway. A hot dog day could be an option. The problem is that we tend to lose volunteers on the day before an event so this would be tough to pull off. Heather will get in touch with a donut contact to see the costs. April will be Subway and May will be Little Caesar’s.
- **Movie night**
- **After school programs**
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CPF Report (Nicole Gatto)

5 minutes

- Next meeting-
- Summer Camp
- Film Festival- movies and rsvp

DPAC Report (Erin Schwarz)

- Grade 8 registration opens at 12 pm on Tuesday, Feb. 5. Points to know for parents when registering: refresh button will slow you down and your address needs to match the address the elementary school has. Registration goes first by catchment, then by siblings, then by time/date stamp. The placement of students will be shared March 1 – transfer request deadline in Mar. 8. The transfer request goes by catchment, by sibling and then by lottery so no need to rush after Mar. 1. Contact the transition coordinator for questions for going to grade 7 to 8 – one in each

elementary school. Parents out of country cannot access the registration process unfortunately via the website. With academics: one can still participate if not enrolled. Cross-enrolling is available for certain situations: sport not available at certain catchment school etc. Courses can change from year to year depending on enrolment number: 24 students for a course but if only 12 enrol, it won't run. IB (International Baccalaureate) – only school offering this is Garibaldi this diploma for grade 11/12. Middle years IB – hands on, project work, free for students who enroll at Garibaldi. Next meeting Feb. 21 at Davie Jones Elementary at 7 pm.

Fruit & Veggie Report (Sylvia Shang)

2 minutes

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Health & Safety Report (Eileen Hurlbert)

10 minutes

- **Emergency bin:** Stocked – will just need to be told how much water to be replaced after Carnival.

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

	When	Where
What		
PAC Meeting	March 12, 6:30 pm	PME Library

