



**Parent Advisory Council
Pitt Meadows Elementary School
École Élémentaire Pitt Meadows**

**PAC Minutes
March 12, 2019, 6:30 pm
PME Library**

Meeting begun: 6:32

Meeting adjourned: 8:05pm

Minutes by: Eileen Hurlbert/Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

Review & Acceptance of Agenda

- *Agenda accepted. Motion by Rachel Rougeau, seconded by Jenn Camillo. Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Eileen Hurlbert, seconded by Erin Schwarz. Approved.*

Administration Reports

Principal's Report (Shelley Linton)

- Basketball is coming to an end. 4 teams were run with a lot of help from teachers and parents. Teams did very well & it was a lot of fun!
- Handicap parking spots. Have been designated and will be the first 2 spots closest to the school. Have to wait until Spring when the ground is dry and lines can be painted.
- Bike rack has already been moved to the front of the school and is being used. No vandalism has occurred since moving.
- April 3 – Language Services has sponsored a crepe truck to arrive on Wed. around 10:30 am. Will send home the menu ahead of time (around \$4 or \$5 for a crepe). Kids can just bring the money to school that day.
- EDI & MDI. Early Years Development Instrument – is a survey that K teachers do every 2 years. They answer a questionnaire on every student in their class: on sleeping, eating etc. And then in Grade 4 & 7, the Middle Years Development Instrument is done by the students themselves. These were just completed. A lot of the funding from the School District is based on the results of these surveys. A few things that stand out: our kids are sleep deprived. They indicate how much sleep they get. As a district, they are going to be putting out information about the importance of sleep. But overall, our school is doing well in comparison to the rest of the district and also in comparison to the rest of the province in terms of happiness.
- Drea Owens – paid by the district to offer after-school programs. Has offered Karate, Yoga, Lego. These programs are being offered based on the fact that some kids are not getting any activity after school and some are even alone.
- Saleema Noon is booked. The parent meeting will be on April 16 @ 6:30 pm. The 2 sessions for students will be on April 23rd & the 30th.
- It is budget time. There aren't going to be any cuts again this year. Staffing is laid out in the beginning of May.

- Science Alive – there is \$2,500 set aside for that in the budget already, so no money needs to come from the parents.
- Recruiting in Winnipeg. Shelley interviewed 12 people for potential teaching positions. Very difficult to compete in terms of wages with some of the other provinces. Some money will be given to help them with moving costs but it is still difficult to attract teachers when the cost of living is so high.
- Grade 7 Leaving Ceremony is on June 25. Usually there is a ceremony in the morning and then they go bowling in the afternoon. More information to follow as this is planned starting after Spring Break.

Committee Reports

Chair Report (chaired by Lianna Henderson)

- Emergency bin update (Eileen) – water was used for Carnival to be sold at concession but was then replaced by Team Vadim. Eileen will have to check in bin to see what else was used, as some was taken for dance/glow room.
- Communication flow – everything needs to be sent to Amber & Kristen ahead of time before sent to Shelley.
- Kindergarten orientation / PAC representative – parents did not remember having seen PAC information. We need to do this with a better approach. Maybe give them a gift: a cookie or a water bottle so that they are sure to notice. We're going to give this to them in Sept., not June.

Fundraising Committee Report (covered by Luba King & others)

- **Carnival** – huge success. Looking at about \$10,500 in profit. All feedback so far was great.
- **MunchaLunch:** (Jenn Camillo) Will be running a donut day on National Donut Day – June 7: will be a pop up shop type idea. Heather was able to get us a good deal on pricing. May will be a TCBY Yogurt Day or may end up being freezies. Next year, could we train some of the Leadership kids to start helping out with the Hot Lunches? Could put together a Hot Lunch committee so that there are the same kids helping out each time: this would make things run a lot more smoothly.
- **Movie night:** (Rachel Rougeau) Estimated about \$1,000 made. Pizza was ordered 4 times to meet demand. It was a great success. Would like to do another or could also have a time when there could be a dance run. Kevin is willing to help out and run a movie out in the field.
- **After school programs:** (Debora Seehuber) Iron Regime Crossfit is planned for 2 days next month. May/June: probably another craft. Another Lego club day? An entrepreneurial club. After school bingo is another proposal.
- **Pub Night:** (Debora Seehuber) Only 35 tickets sold so far. Need help promoting, as can't put up posters at the school. Info has gone out on portal, is on the PAC website and will be put out on the Parents of PME Facebook page.
- **Neufeld Farms:** Hanging baskets, meat and dessert fundraisers. Sheets are ready to go with Cheri Hamm who will be sending them out in April.
- **Duck Race Tickets:** (Sherri Robinson) Rotary Duck Race: \$10/ticket and \$9 is kept by the school. PME PAC has signed up to attend every event where we can sell them. Can sheets be sent home with kids? Yes, Shelley says it's okay. It would be good if we could sell tickets on Pitt Meadows Days outside of the

school. Duck may come around on April 3 to hand out the pledge forms to get the kids excited and ready to sell tickets.

- **Playground Committee:** (Sherri Robinson) District Grant went to Highland Park. Have been awarded just under \$16,000 for the Tire Stewardship grant: this is equal to half of the cost of the poured rubber. This has to be used within 18 months. Applied to the Rotary for \$20,000 towards the cost of the playground: they will review this at their next meeting so we will wait to hear the decision.

CPF Report (Nicole Gatto) – was not at meeting. Lianna covered.

- Next meeting will be in April
- Summer Camp – trying to run a Summer Camp and ensure it is not at the same time as Summer School.
- Film Festival- The movie was full. Very successful. They will be showing the movie at school as well. Nicole did a survey for the teachers so got some feedback about this.

Treasurer (Luba King)

- Financials will be completed (after carnival- please make sure all receipts are in!) and available for next month
- The playground will need its own account
- We are considering switching all accounts to Westminster Savings

DPAC Report (Erin Schwarz)

- Kiwanis came to present- there is an extracurricular fund of \$150/year/student-in-need; applications are made through school principals
- PAC constitution and bylaws should be available for viewing, and should be reviewed annually. The bylaws should outline a succession plan should any executive member leave.
- Mental health funding will come from the Province to the District
- This is a bargaining year for teachers
- A youth planning table has been created at the high school level by Secondary administrators. They are hoping to support and engage youth and emerging adults.
- Next meeting will be Thursday, April 18

Fruit & Veggie Report (Sylvia Shang)

- The person providing fruits and veggie program must have Food Safe. Sylvia is willing to renew her certificate. Money for renewal can come from the fruit and veggie supply budget. We will look for someone else to take as well, so that there is a backup.

Health & Safety Report (Eileen Hurlbert)

- **Emergency bin:** Stocked

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
PAC Meeting	6:30pm, second Tuesday of the month	Library

