



**Parent Advisory Council
Pitt Meadows Elementary School
École Élementaire Pitt Meadows**

**PAC Agenda
May 14, 2019, 6:30 pm
PME Library**

Meeting begun: 6:35pm
Meeting adjourned: 8:25pm
Minutes by: Lianna Henderson

Welcome & circulation of Attendance Sign In Sheet

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Review & Acceptance of Agenda

- *Agenda accepted. Motion by Rachel Rougeau , seconded by Erin Schwarz . Approved.*

Review & Acceptance of previous meeting minutes

- *Motion to accept minutes by Kristen McDonald , seconded by Eileen Hurlburt . Approved.*

Administration Reports

Principal's Report (Barb McKinnon)

- Welcome to K event is on June 6. There will be a short message from administration and then a QUICK opportunity for PAC to introduce themselves and welcome the new parents.
- Brandy Wiebe (Saleema Noon)- presented. The parent night was very informative and parents' appreciated it. Overall positive feedback from students and teachers.
- Teachers on staff have met with a coordinator from SFU re: TEAMS on April 24 with teachers from around the district. They have been observing one another and exploring social-emotional learning together.
- Dairy cows and poultry in motion have visited.
- Kaatzie have been working with intermediates to help them learn aboriginal games, and then the intermediates will share their learning with primaries
- Primary Poetry recital went well with many primary classes presenting
- Bake sale earned almost \$1000 toward school beautification and would like a mural in the library
- Track and field practices and competitions are underway
- SPCA program has been through many classrooms teaching
- Grade 6 vaccination boosters were completed
- PALS for preschoolers were hosted in the school
- Monday is a holiday (Victoria Day); and Tuesday pro-d will center around wellness
- Science Alive workshops will run May 22-28
- Fruit and Veggie has been renewed for next year, and peppers have been distributed
- Quebec billets are here and have shared a lot of experiences- including Chinatown, Whonnock, Grouse, Kaatzie presentation. The overall experience has been very positive, and the teachers time has been appreciated by the families involved.
- Staff has appreciated how PAC is able to run fundraising with less cash to track by teachers, and with respect of their time and space.

Committee Reports

Chair Report (chaired by Kristen McDonald)

- Review of year's successes. Great organization improvements, fundraising efforts and improvements.
- Elections:
 1. Nominations for Exec Positions (run by Susan Caldwell): President-Kristen McDonald nominated by Rachel Rougeau. Nomination accepted. By acclamation, Kristen will return as president; Vice President- Amber Stone nominated by Deb Seehuber. Nomination accepted. By acclamation, Amber will fill vice-president role; Treasurer- Luba King nominated by Kristen McDonald. Nomination accepted. By acclamation, Luba will return as treasurer. DPAC- Erin Schwarz nominated. Nomination accepted. Erin will continue as DPAC representative. CPF- Nicky Gatto nominated. Nomination accepted. By acclamation, Nicky will continue as CPF representative.
 2. Nominations for Other Positions: Hot Lunch coordinator: Crystal and Jenn will continue (support for munchalunch from Rachel, Amber, Kristen and Joy-training with Eileen). After-school activity coordinator: Deborah Seehuber will coordinate activities but needs volunteers to help run programs. Fundraising coordinator: Rachel and Heather will coordinate. Fruit and Veggie coordinator: Joy Logie will coordinate. *Motion to pay for FoodSafe training for Joy Logie by Eileen Hurlbert. Seconded by Rachel Rougeau. Approved.*
 3. Health and Safety coordinator: *position will remain open until we are able to fill*
- Carnival Games- are currently on the stage and need to be housed elsewhere. We could consider using another bin onsite. We can approach the district to ask whether it is possible. Alternatively, we can ask families if they have extra storage.
- Primary Fun Day- June 24 -stations are set up by teachers and run by volunteer teachers. As a PAC we would like to inject some new ideas and money (bouncy castles, decorations, station ideas) OR teachers can use the carnival games as their stations. Barb will inquire as to what teachers are willing to consider for this year. We will provide the lunch for all the students that day- Eileen will coordinate lunch with pizza and water from bin.
- Teacher appreciation lunch- will be planned for June 17
- Pitt Meadows Day- we may be able to provide buckets of water for kids to refill. We may be able to sell items too. Has to be coordinated through district.

Health & Safety Report (Eileen Hurlbert)

- Deborah will purchase items remaining on the list
 - Here is the recommended items from the emergency supply list provided by SD42 that we currently do not have. Need to replace almost all of the bottles of water by the end of the year (we can use the stuff about to expire for Primary Fun Day) but the total cost for the bottled water is approx. \$160. We have \$1,500 budgeted for emergency items, which could take care of this entire list. We will need a line in budget to cover items that expire.
 - Goggles
 - Dust masks
 - Flares
 - Personal hygiene items
 - Reflective vests (to identify staff)
 - First aid supplies (there is already a small first aid kit in each division backpack but I would like to have perhaps 2 larger first aid kits)

- Waterproof matches
- 5 gallon buckets – rolls of toilet paper (I would estimate need about 20 buckets? We have 25 rolls of toilet paper in division backpacks)
- Leather gloves/work gloves (some gloves already in division backpacks)
- Crowbar
- Axe
- Shovel(s)
- Hammer
- Duct tape
- Whistles

Items already purchased and in the bin:

- - Approx. 1950 litres of water: some in water bottles, some in 15 L boxes and also in 3 barrels. This is enough water to last 20% of the school for 48 hours.
- - emergency blankets for all of the students in the school
- - emergency dried food/bars (good for 3 more years) for 20% of the students for 48 hours
- - 5 10' x 10' pop up tents, 15 tarps of various sizes and ropes to make shelters
- - 1 backpack for each class containing toilet paper, a radio/flashlight, more water paks, small first aid kit, cups, bandaids, gloves and garbage bags

- We need the second lock returned to the bin for security
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Fundraising Committee Report (Amber Potter)

- For next year, there is a skeleton plan on the calendar: 2 hot lunches a month, Christmas market, art cards, bingo, pub night
- We need to renew the munchalunch account, which Eileen can do, and she will train anyone who would like to know how to set it up
- Epicure is our next planned fundraiser. We will receive a 40% return on the kits ordered. Deborah will spearhead the fundraiser and send it out, she may put on Munchalunch. Need to check with families who may be involved in Epicure already. We will hold off for now.
- Emergency kits- have an info night (maybe with first aid or home alone session) and sell emergency kits
- Movie night: May 24th – we will separate 'chair zone' from mats

Treasurer Report

- In order to get money toward playground: we have moved the \$15000 ear-marked savings into the account, plus other fundraisers. \$60000 is in the account. The original total was \$120000 but Steve Rhodes has offered the labor for free, erasing the cost of \$40000. We have received a tire stewardship grant of around \$15000. Therefore, only \$5000 more is required for the total cost.
- The budget does not define the fundraisers for next year. Budget reviewed. We will look at adding curtains and/or projector before approving.

CPF Report (Nicky Gatto)

- Registration is now open for Aug 19-23. Teachers and theme to be announced
- Challenges this year: executive has crumbled, but we are rebuilding and thankful for support from Shelley Linton and Sandra Turbide.

- Next meeting: ELE, Thursday, June 13
- Film fest went really well, with overwhelming response.

DPAC

- BC emergency response: check family and school emergency plans and supplies, and keep emergency numbers and insurance information with you at all times (one out-of-province contact). Information from presentation will be made available through the website. Kits should be for home, car and school. Because many of us don't work where we live, we need to plan for that
- Sylvia Russell (superintendent) has asked for inventory of containers, and asked schools to focus on 'camping' gear stock.
- New school in the district has opened, and the district is growing. PMSS and ELE have been approved for renovations, and the budget is available on the district site.
- Teachers are negotiating with government; province would like funding schedule to change from individual needs to prevalence of needs model. District could lose money if budgeting schedule changes, and concern about graduation rates that have been increased through the current model. Parents are encouraged to contact the MLA.
- Youth planning table has been set up, and will try to actively engage youth in local community issues. They are currently looking for more representation at the youth planning council.
- Education advisory committee has been set up and advises the board on new or changing curricular and other needs of students in the district
- 1600 students are in FRIM in the district, and CPF group has received federal funding.
- DPAC constitution needs to be looked at, so a committee has been set up
- DPAC emergency committee has been set up, so they can look at consistency across the district
- Next meeting at Garibaldi Secondary

Fruit & Veggie Report (Sylvia Shang)

- Joy Logie will fill role, and seek FoodSafe training
- Peppers to be distributed tomorrow

New Business

Next PAC meeting:

We look forward to seeing you at the next meeting.

Upcoming Dates to Remember

What	When	Where
PAC Meeting	Second Tuesday of the month June 11	Kristen's house
Lego Day	Afterschool, May	Mme Towne's room
Subway Lunch	May 30	Throughout school
Movie night	May 24	Gym
Welcome to K	June 6	Gym
Staff Appreciation lunch	June 17	Staff room

