

PITT MEADOWS ELEMENTARY PAC

Meeting Minutes

Tuesday, September 10, 2019

Meeting begun: 6:35pm

Meeting adjourned: 8:15pm

Minutes by: Lianna Henderson

Welcome & Circulation of Attendance and Sign in sheet

Review and Acceptance of Agenda

- *Motion by Heather Rhodes, seconded by Erin Schwarz . Agenda Accepted.*

Review and acceptance of previous meeting minutes

- *Motion to accept minutes by Rachel Rougeau , seconded by Joy Logie . Minutes Accepted.*

Administration Reports

Principal's Report

- Started the year with 566 students. The start up has been calm and successful. There is a lot of new staff, including Karen and Carmen in the office.
- There were some new registrations throughout the summer, especially turnovers at the Kindergarten age. We had 15 on the FRIM K waitlist, and now we are down to 5 on the waitlist. The English K classes are full.
- With the staff turnover, there was some worry that some roles would be left empty, but ALL the 6/7 teachers have collaborated to take on leadership programming, and assembly planning. The assemblies will follow themes over the year- the first being 'community'. Depending on the topic there may be separate assemblies for primary and intermediate. Fundraisers will be coordinated with the PAC calendar.
- The first Pro-D will be Sept. 23 and they will try to plan the school-wide events and goals for the year. The overarching goals will be in the domain of resilience and social-emotional health, and developing reading skills.
- The student council began a school beautification plan last year, and they will continue with student planning to rejuvenate the school.
- Last week, a Zumba instructor came and presented- all the kids had a chance to participate and had a lot of fun
- There was also a 'Bigger Than That' presentation on bullying. He raised empathy and awareness, and shared some skills for building strength.
- There is a 14-hour youth worker at the school for the year. Her role will be to be a trusted adult, and host small social groups to build the safe community at the school

Committee Reports

Chair Report (chaired by Kristen McDonald)

- Communication flow with school/PAC stuff - First, we need to run things through PAC and school admin. Then, we are able to put on social media through Karen (school site) and Heather (parents' site). It would be great to add links to first newsletter. The PAC will also distribute the sites on business cards for information to each student. There is also a plan for the calendar to be linked to the parents' facebook site, and a link through the school website.
- Spirit Wear- samples were ordered and will be in between Sept 16-20. Munchalunch will be up, so people can order as they try on. We will be bumping up costs a bit to cover extras and the order minimums.
- Give an Item/Take an item- will run for 2 weeks from Sept 30- October 11. Parents can put the items on the tables at those times, then take whatever they need from the tables. After 2 weeks it will be donated to Friends in Need. This will be on the parent Facebook site, and in Newsletter.
- Playground update-committee has been very successful in organizing funds and the support of the community. However, the district has hiring policies that did not allow work to happen immediately. We are hoping that we break ground during spring break. An update can go out through media/newsletter to parents.
- PAC deep freezer- there is a freezer in the Science storage room, and if there is room we are able to use the space. If the PAC would like to purchase a freezer, is there a location near or in the school for it.
- Hallowe'en Dance confirmation/discussion- the intermediates do dancing near Halloween, and perform. Kevin Patry would help run a dance in the evening, and it could be a Family Dance (family event therefore a guardian must accompany students- no drop off) on Thursday, October 24 from 6-8; setup from 2:20pm. Heather and Rachel will organize the committee.
- Grade 7 popup sale- Sept. 18- dollar for freezies after school. Funds will be shared English/French for the leaving cer

Treasurer's Report (Luba King)

- We have \$59000 in the account, with \$35000 committed to the playground and over \$3000 in the playground account. The rest of the playground monies are through donations and grants.
- The gaming grant was submitted; with the switch of banks, there are a few items that need clarification, but otherwise
- The money (\$50 plus tax/shipping) needed for the water purification kit does not need approval as it will come out of the line for Health and Safety.
- We can register as a charitable donation (Yes foundation) through the district. Shelley will look into some details and share with Luba.

CPF Report (Nicole Gatto)

- Summer Camp was a success with 2 great teachers and a team of high school volunteers. There were 18 students who attended and the feedback was positive.
- Next meeting is September 18 at 6:30 at LVE. All parents in the district are welcome to attend. CPF represents a group who support French language and cultural activities in the district, and across the country.
- Kernels fundraiser is planned for early October, in conjunction with a membership drive.

DPAC Report (Erin Schwarz)

- June 20 was the last meeting, and nominations and elections were done there. The executive was filled and the next meeting will be at Webster's Corner on Sept. 26. It is always the third Thursday of the month, and PME is welcome to host.
- Earthquake drills were run in one portion of the district, with muster stations and with student release forms and pickups.

Committee Reports

Fundraising

- Movie Night (Joy)- volunteers are always needed. We can look at providing leadership kids opportunities to volunteer. Usually about 5 volunteers are needed. Sept. 27 is the first date planned. We run a concession and raffles (candy, prizes, couch seats). Kevin will support movie night by setting up screen and sound.
- The volunteer form is up on the PAC website so that anyone can volunteer for any event. Anytime someone signs up to volunteer, they earn the chance to have lunch credit.
- Holiday Market- Myra will organize for Thursday, November 21. There will be no entrepreneur fair this year to coincide with the event (they will do alternate years). There will be a cookie walk, and babysitting room, and option for students to sell items.
- Art Cards will be delivered Oct 7 and due 2 weeks later. They will be returned to the school by November 25. Because we registered early, we got a \$25 Amazon gift card, which can be used to purchase the movie for movie night.
- We are registered with Oliver's Labels and we will continue to be going forward. There are many product options besides labels, so we may want to make sure that parents get reminders sporadically.
- Munchalunch- we will offer a lunch every week. Rachel will look into gluten free options at Subway. Sept. 25 will be the first lunch, and closes the Tuesday before the lunch. Payments can be for up to 2 months in advance. The lunches will be alternating pizza and subway and a specialty lunch. Eileen had set it up really well, so it has been a smooth transition. Volunteers are needed the day-of for distribution. Leadership can also help out.

Fruit and Veggie

- The fruit and vegetable program- the fruit/veg is distributed to schools once a month and passed out to classrooms. Volunteers are needed for this role.

Health and Safety

- Approval for the water purification kits for the next water fill.
- Items were purchased over the summer.

Next meeting: October 8- second Tuesday of the month